



City of Wheeling, West Virginia

Department of Economic & Community Development

City-County Building
1500 Chapline Street
Wheeling, WV 26003
304-234-3701

FY 2018 Annual Action Plan

For Submission to H.U.D.

Community Development Block Grant
&
HOME Investment Partnerships Program

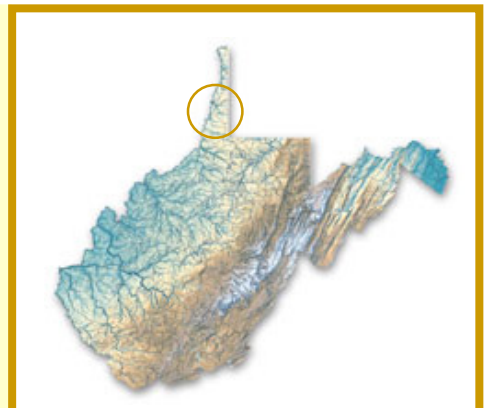
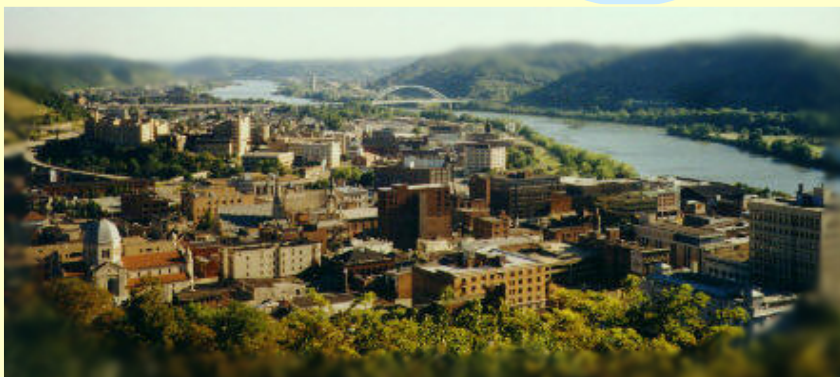


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Executive Summary

AP-05 Executive Summary - 91.200(c), 91.220(b)

1. Introduction

The City of Wheeling, West Virginia is an entitlement community under the U.S. Department of Housing & Urban Development's (HUD) Community Development Block Grant (CDBG) Program. In addition, the City of Wheeling is the Participating Jurisdiction (PJ) for the Northern Panhandle HOME Consortium of West Virginia. In compliance with the HUD regulations, the City of Wheeling has prepared this FY 2018 Annual Action Plan for the period of July 1, 2018 through June 30, 2019. This Annual Action Plan is a strategic plan for the implementation of the City's Federal Programs for housing, community, and economic development within the City of Wheeling. In addition, as the PJ for the HOME Consortium, this Annual Action Plan includes the HOME Program for the City of Weirton, Hancock County, Brooke County, Ohio County, and Marshall County that comprise the Northern Panhandle HOME Consortium.

The Annual Action Plan establishes the City's and HOME Consortium's goals for the next year and outlines the specific initiatives the City will undertake to address the needs and goals by promoting the rehabilitation and construction of decent, safe, and sanitary housing, creating a suitable living environment, removing slums and blighting conditions, promoting fair housing, promoting homeownership, improving public services, expanding economic opportunities, and principally benefitting low- and moderate-income persons.

The FY 2018 Annual Action Plan does not incorporate the Wheeling Housing Authority's Comprehensive Grant process into this consolidated planning and application process, but does require the participation of the public housing authority in the development of this plan.

Available Funds:

The following financial resources are included in the FY 2018 Annual Action Plan which anticipates funding to be received to address the priority needs and goals identified in the City of Wheeling's FY 2015-2019 Five Year Consolidated Plan. The City of Wheeling anticipates that it will receive the following Federal funds during the FY 2018 program year:

- FY 2018 CDBG Allocation - \$1,162,941.00
- FY 2018 HOME Allocation - \$325,571.00
- **Total Funds: \$1,488,512.00**

FY 2018 CDBG and HOME Budget:

The City of Wheeling and the Northern Panhandle HOME Consortium propose to undertake the following activities with the FY 2018 CDBG and HOME funds:

- **CD-18-01 Administration** - \$232,588.00
- **CD-18-02 Section 108 Loan Payment** - \$200,000.00
- **CD-18-03 Fire Truck** - \$425,000.00
- **CD-18-04 Fencing at Pulaski Playground** - \$35,000.00
- **CD-18-05 Fulton Playground** - \$35,000.00
- **CD-18-06 Street Paving** - \$125,853.00
- **CD-18-07 Catholic Charities Center** - \$5,000.00
- **CD-18-08 Family Services** - \$7,000.00
- **CD-18-09 Greater Wheeling Coalition for the Homeless** - \$8,500.00
- **CD-18-10 Seeing Hand Association** - \$3,500.00
- **CD-18-11 Wheeling Health Right** - \$22,500.00
- **CD-18-12 Human Rights Commission** - \$5,000.00
- **CD-18-13 Police Department - Community Policing** - \$10,000.00
- **CD-18-14 Nelson Jordan Center** - \$33,000.00
- **CD-18-15 East Wheeling Pool Operations** - \$15,000.00
- **HOME-18-16 HOME Administration** - \$32,557.00
- **HOME-18-17 CHDO Set-Aside** - \$48,836.00
- **HOME-18-18 Northern Panhandle HOME Consortium - First Time Homebuyer Program** - \$244,178.00

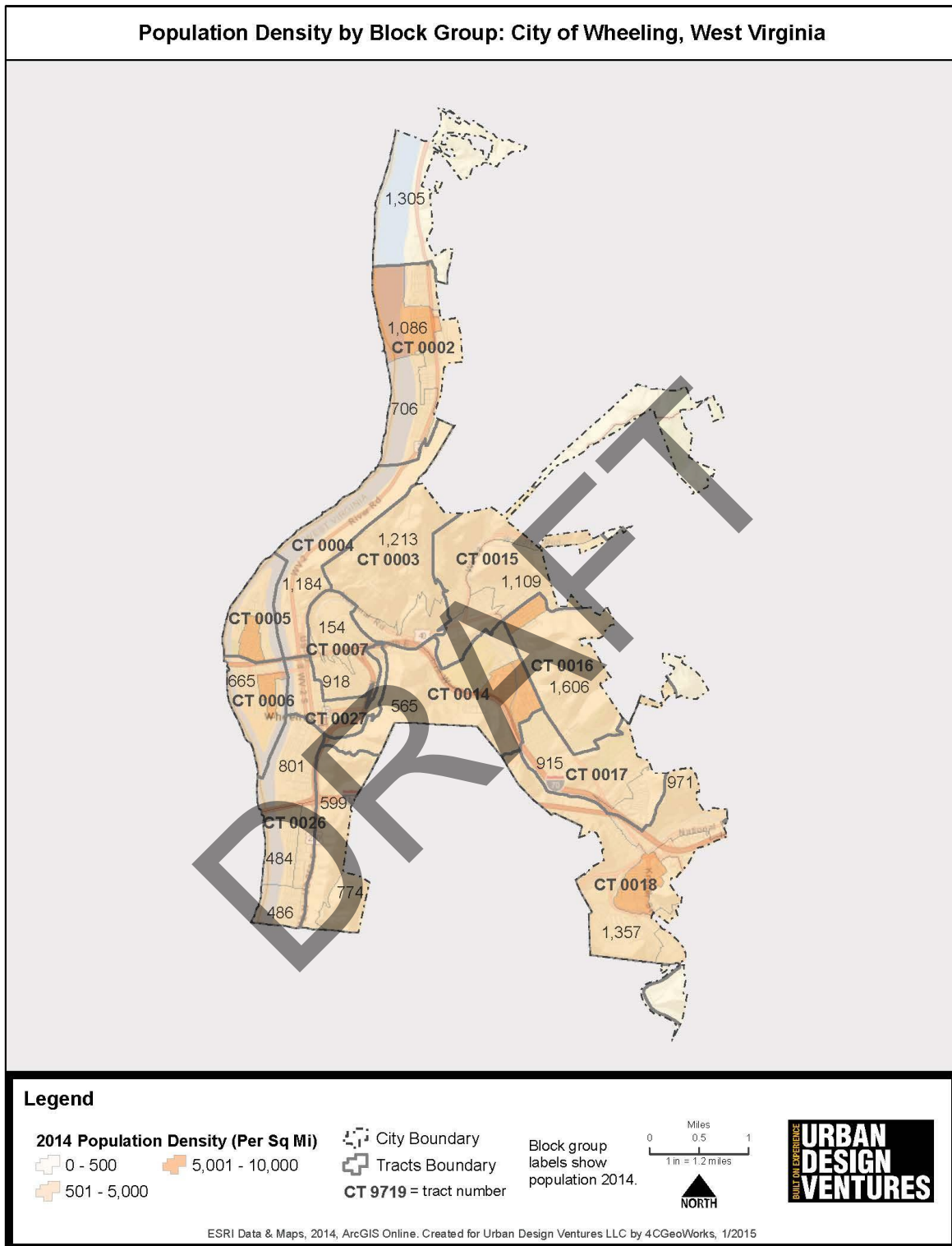
Total Funds: \$1,488,512.00

Maps:

Below are the following maps which illustrate the demographic characteristics of the City of Wheeling:

- Population Density by Block Group
- Percent White Population by Block Group
- Percent Minority Population by Block Group
- Percent Population Age 65+ by Block Group
- Total Housing Units by Block Points & Census Tracts
- Percent Owner-Occupied Housing Units by Block Group
- Percent Renter-Occupied Housing Units by Block Group
- Percent Vacant Housing Units by Block Group
- Low/Moderate Income Percentage by Block Group
- Low/Moderate Income with Minority Percentage by Block Group
- Commercial Hot Spots

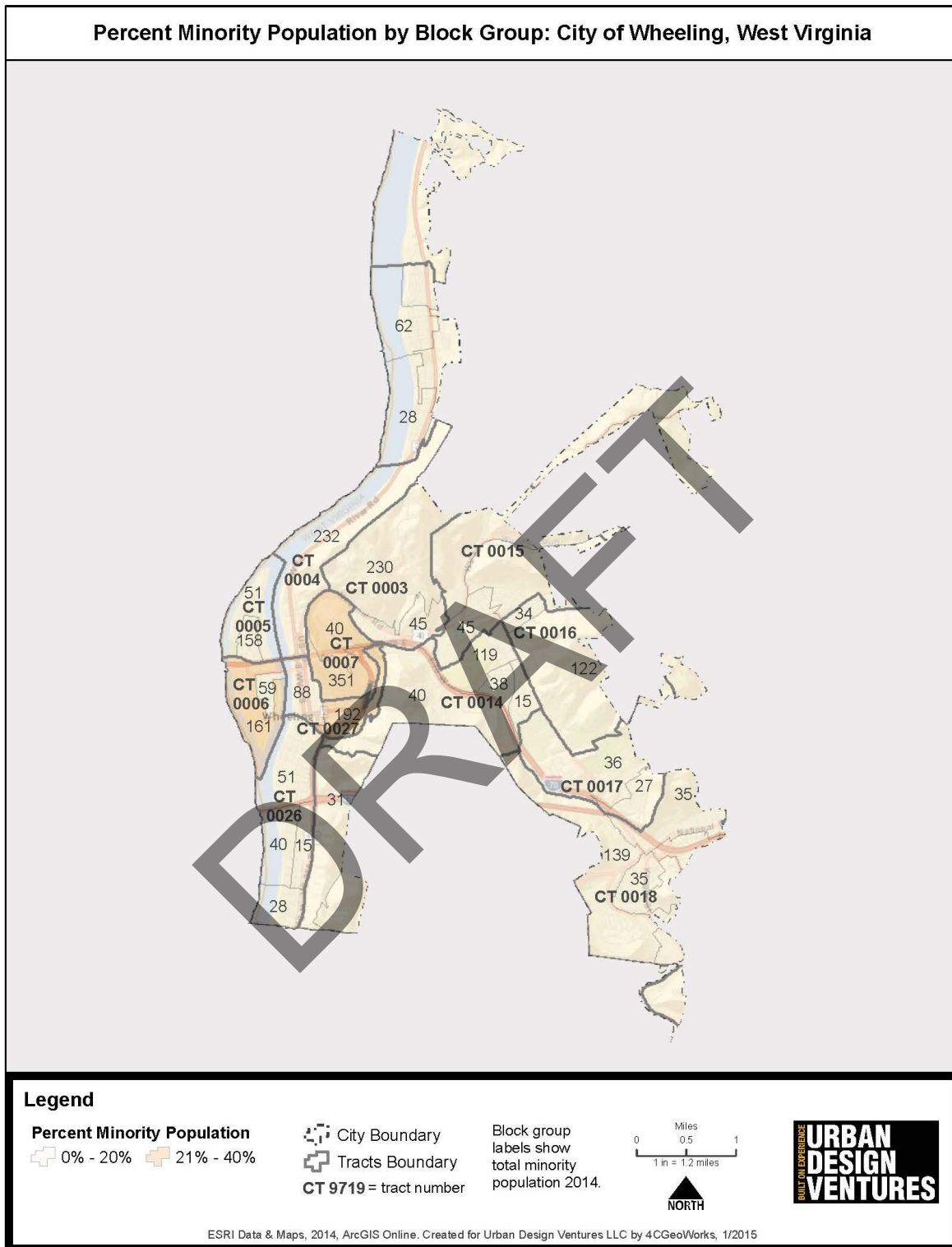
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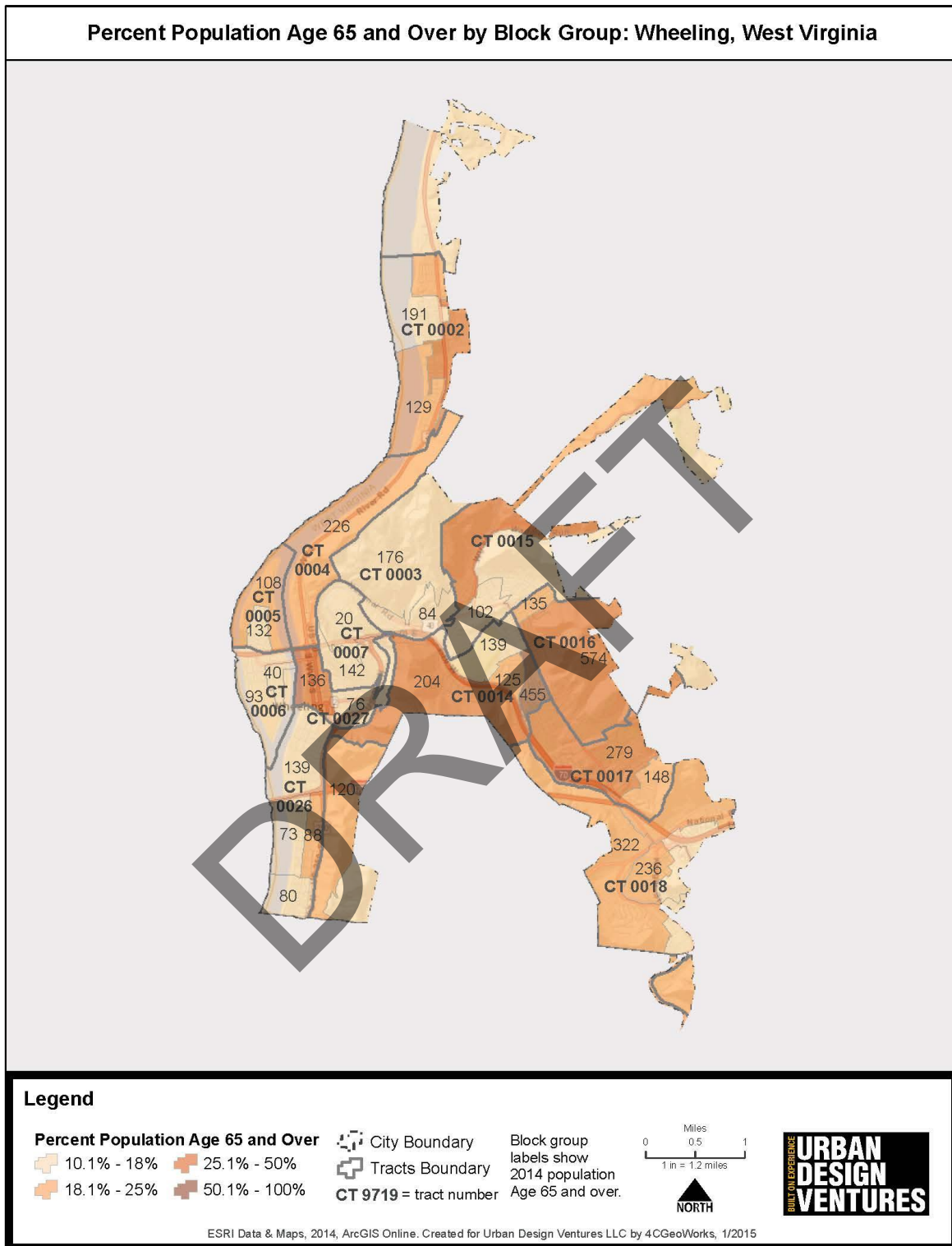
Population Density by Block Group



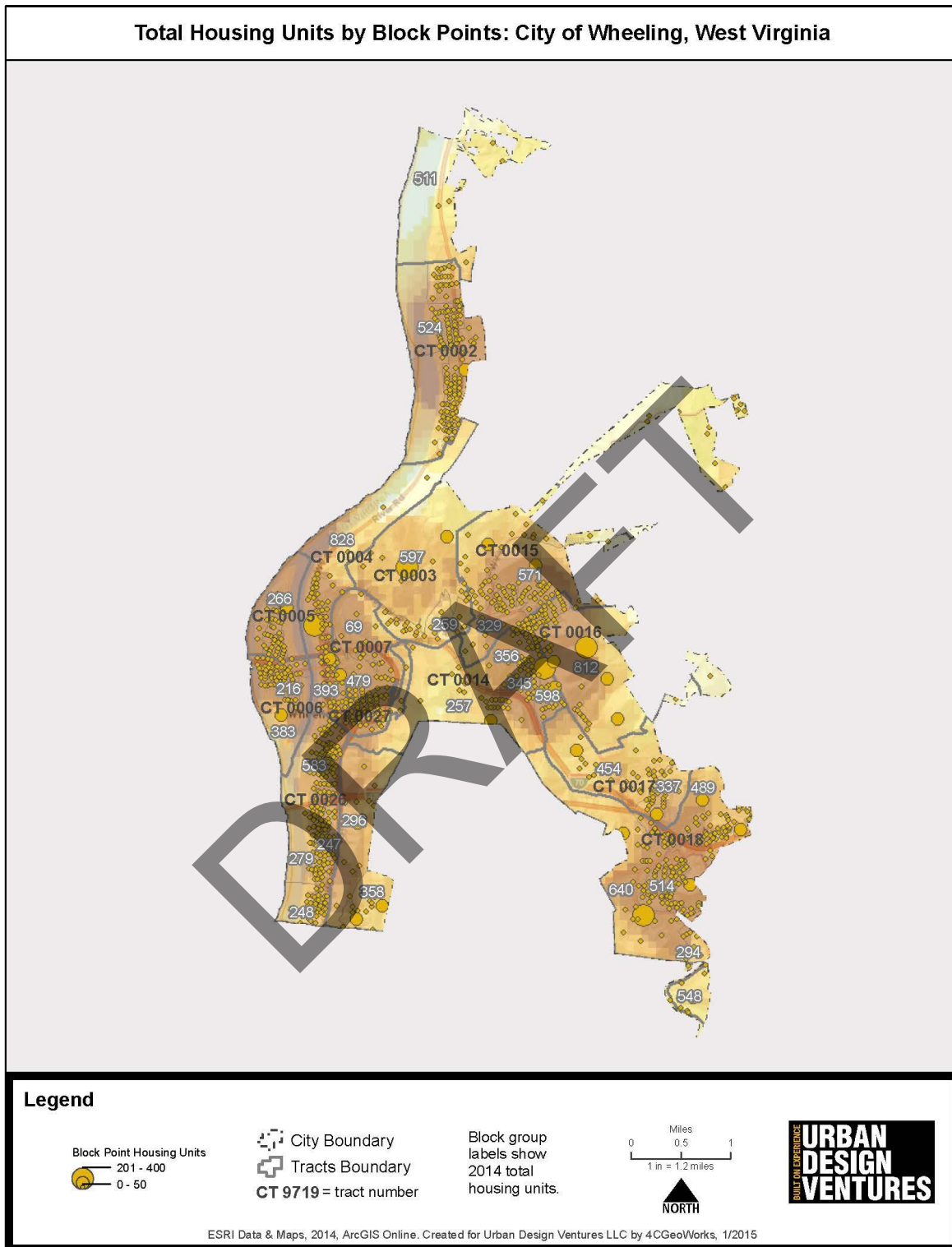
Percent White Population by Block Group



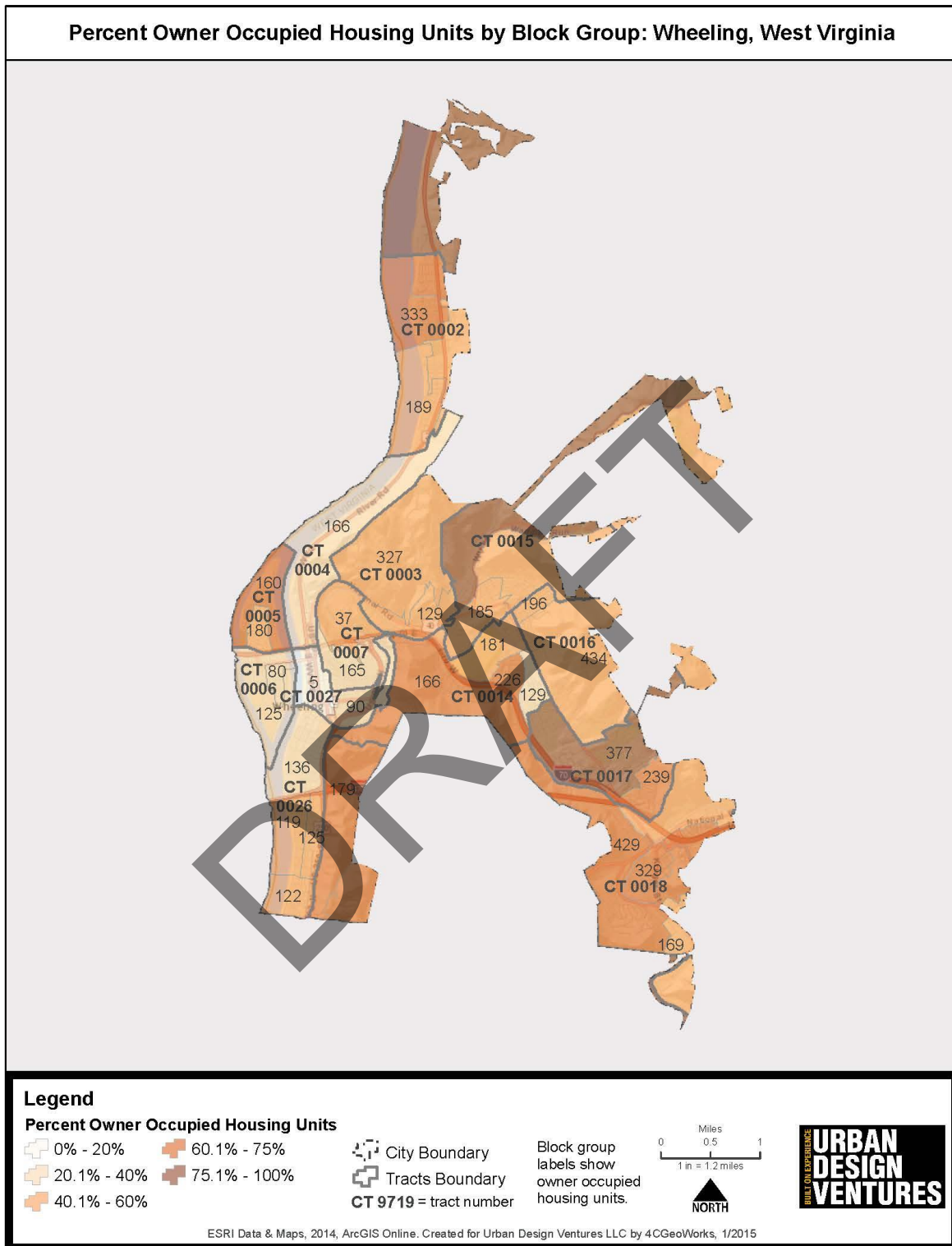
Percent Minority Population by Block Group



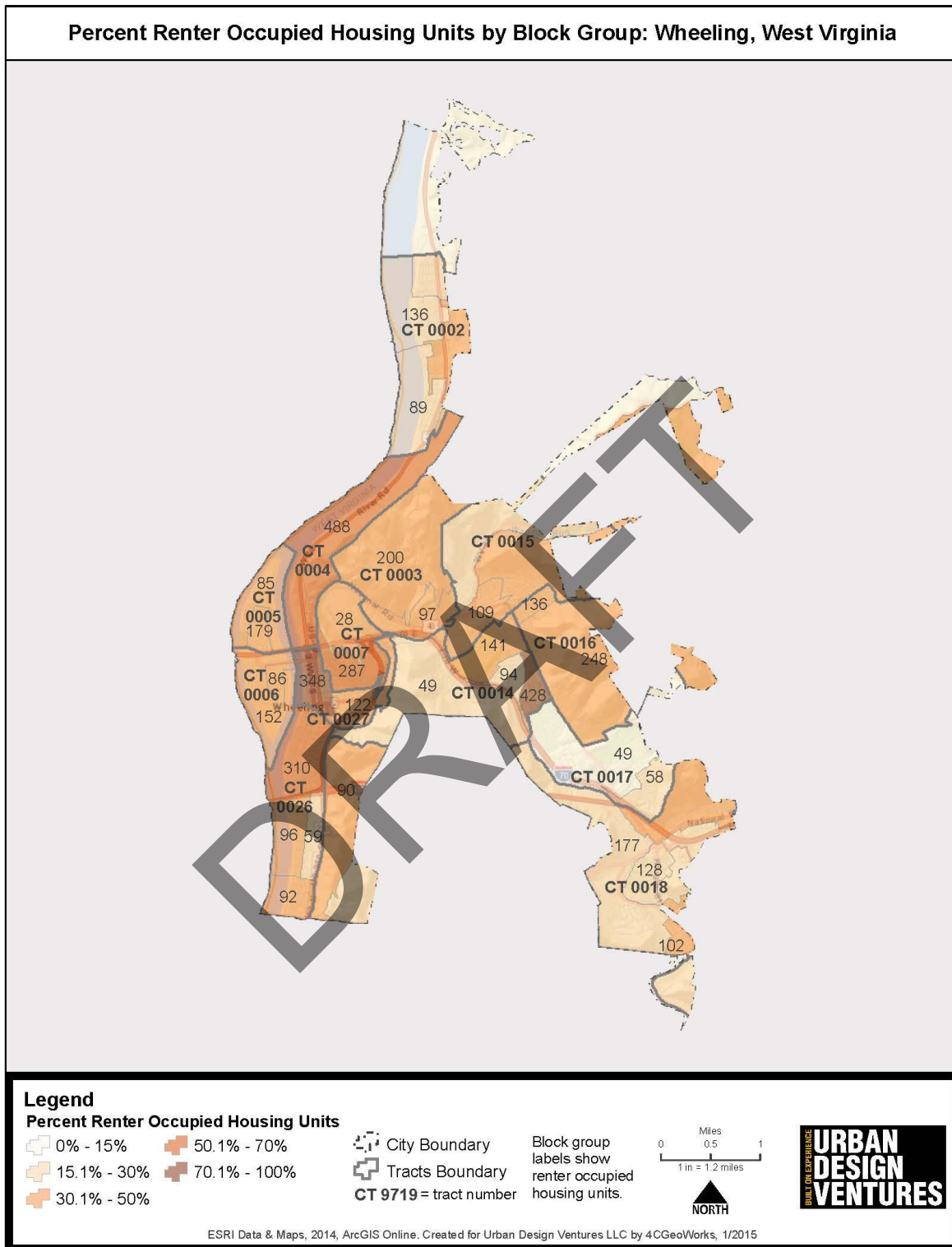
Percent Population Age 65+ by Block Group



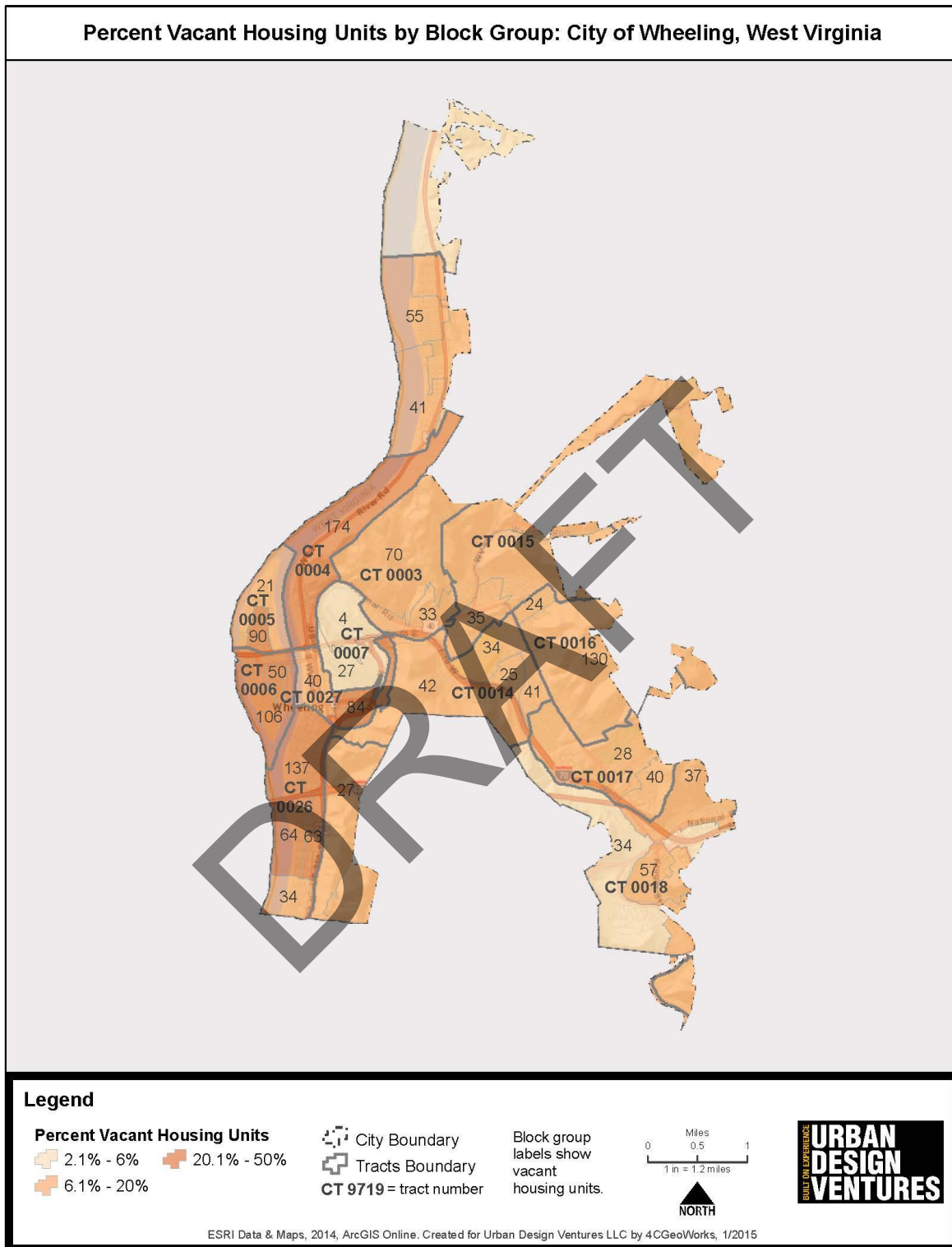
Total Housing Units by Block Points



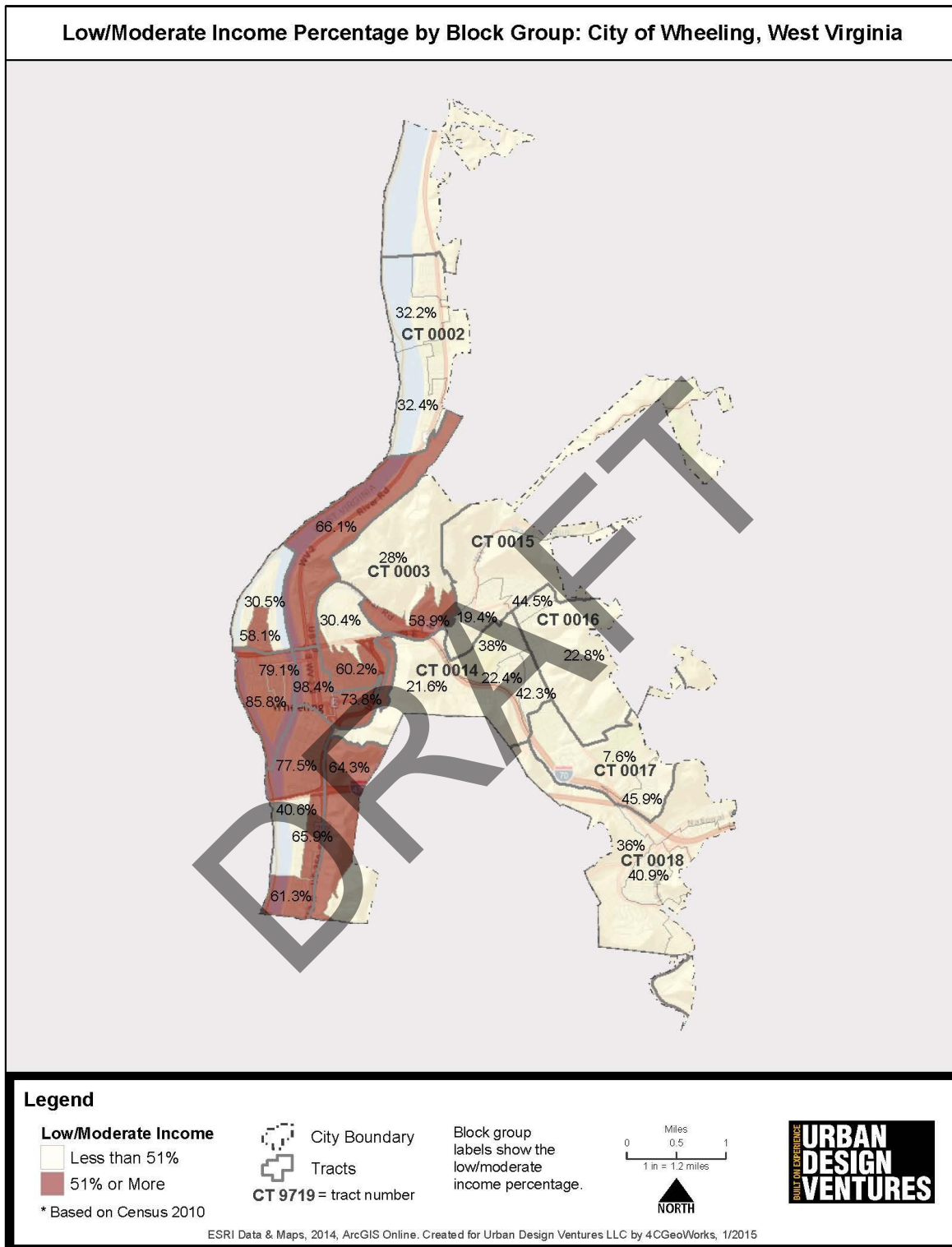
Percent Owner-Occupied Housing Units by Block Group



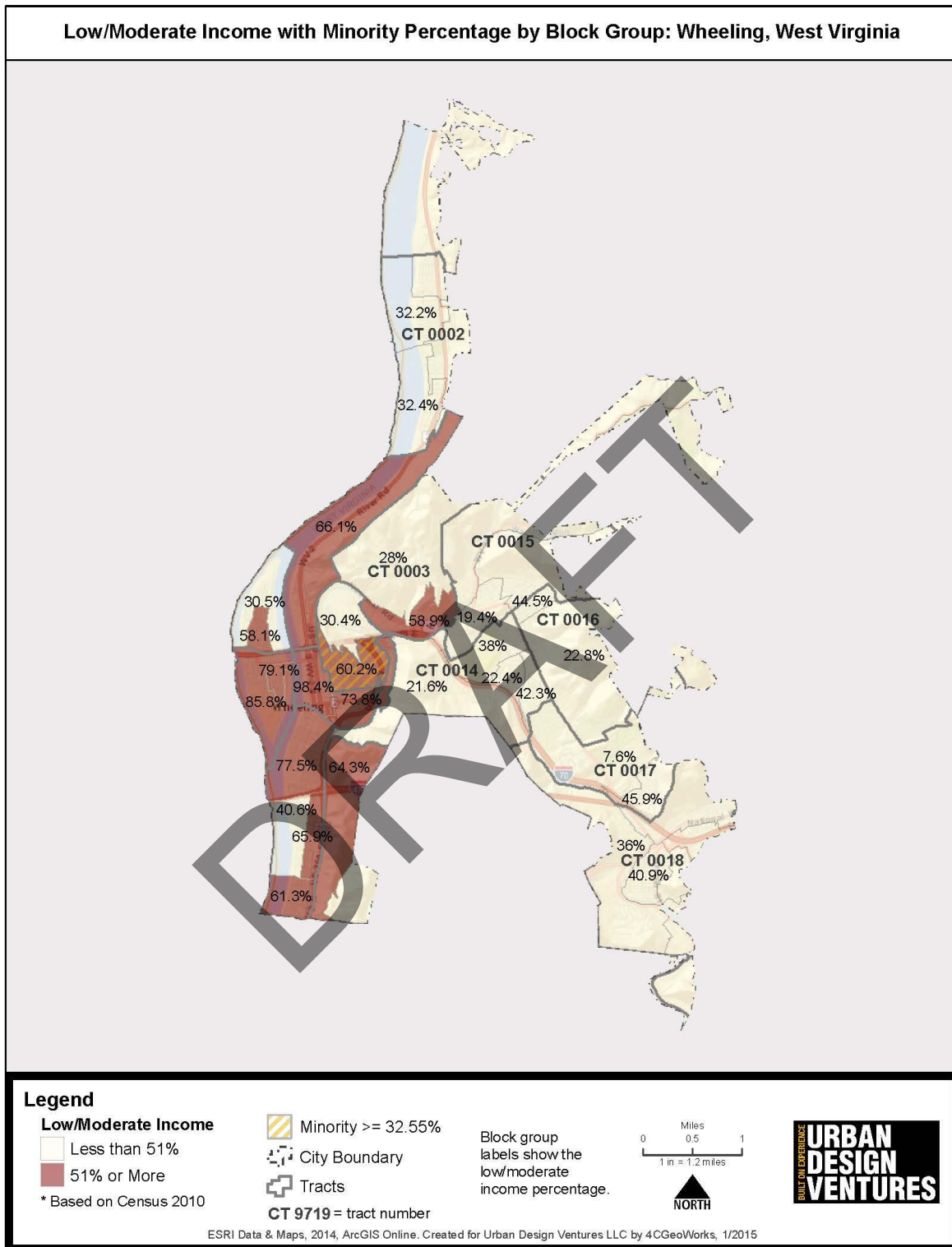
Percent Renter-Occupied Housing Units by Block Group



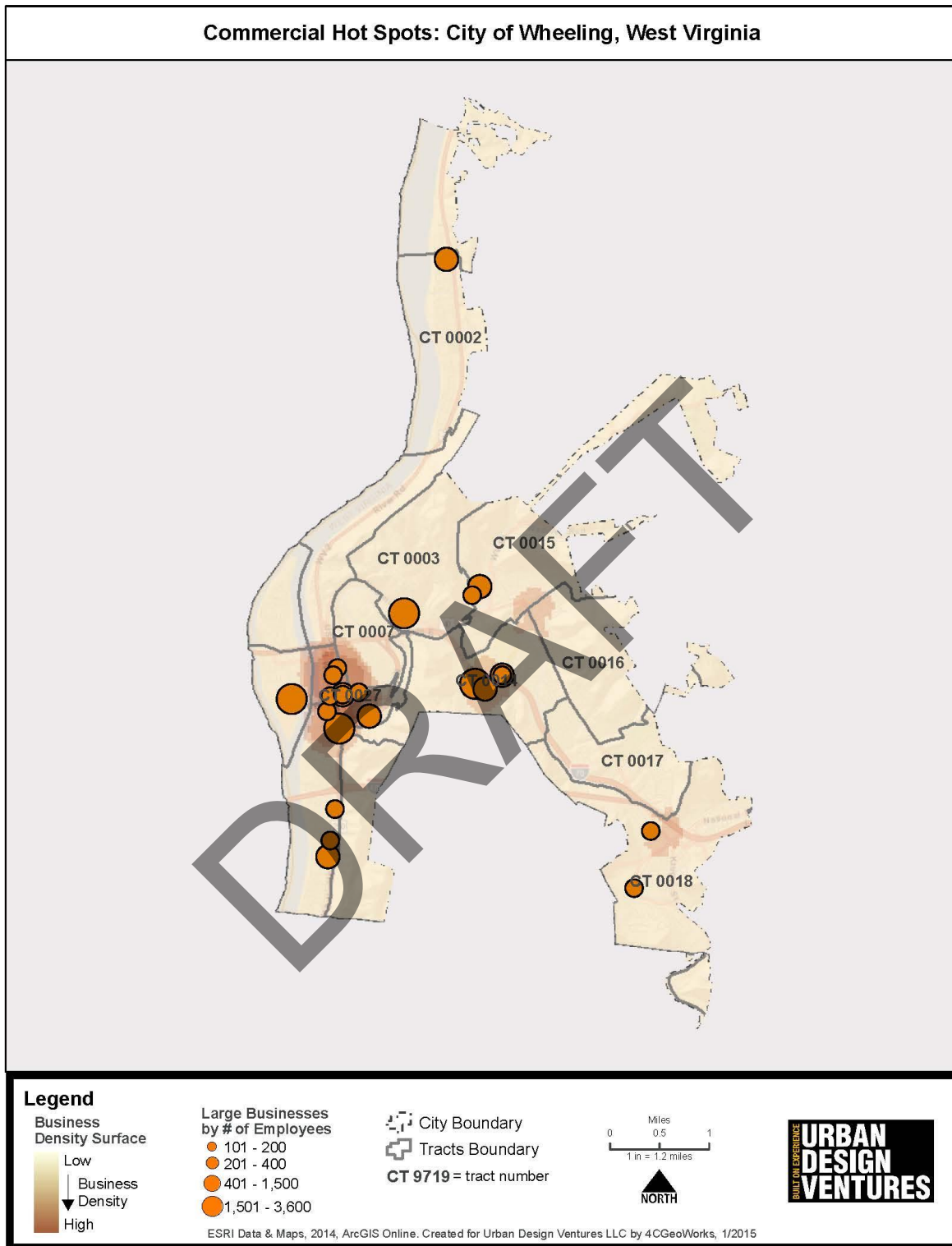
Percent Vacant Housing Units by Block Group



Low/Moderate Income Percentage by Block Group



Low/Moderate Income with Minority Percentage by Block Group



Commercial Hotspots

2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

The goal of the City of Wheeling is to improve the quality of life for City residents by funding infrastructure improvements, economic development, public services, and housing. During the FY 2018 Program Year, the City proposes to address the following priority need categories identified in its FY 2015-2019 Five Year Consolidated Plan:

HOUSING PRIORITY - (High priority)

There is a need to improve the quality of the housing stock in the community and to increase the supply of affordable, decent, safe, sound, and accessible housing for homeowners, renters, and homebuyers.

Goals/Strategies:

HS-1 Homeownership - Assist low- and moderate-income households to become homeowners by providing down payment assistance, closing cost assistance, with the required housing counseling training.

- **Northern Panhandle HOME Consortium - First Time Homebuyer Program** – HOME funds will be used to provide deferred, forgivable loans to qualified first time homebuyers who require downpayment and closing cost assistance with their purchase and who wish to purchase a house within the Northern Panhandle HOME Consortium Area, which consists of the City of Wheeling, the City of Weirton, and Hancock, Brooke, Ohio, and Marshall Counties. The \$244,178 for the First Time Homebuyer Program will be awarded on a first come, first served basis to eligible homebuyers in the six (6) jurisdictions.

HS-2 Housing Construction/Rehabilitation - Increase the supply of decent, safe, sound, and accessible housing that is affordable to owners and renters in the City through new construction and rehabilitation.

- **CHDO Set-Aside** – HOME funds will be set aside to fund an eligible Community Housing Development Organization (CHDO) housing project. This amount equates to 15% of the HOME Program entitlement awarded to the (West Virginia) Northern Panhandle HOME Consortium for FY 2018. Funds to be used for construction or rehabilitation of affordable housing.

HS-3 Fair Housing - Promote fair housing choice through monitoring, education, and outreach.

- **Human Rights Commission** – CDBG funds will be used for office expenses as related to the HRC's efforts to eliminate discrimination in employment, public accommodations, and housing.

HOMELESS PRIORITY - (Low priority)

There is a need for housing and services for homeless persons and persons at-risk of becoming homeless.

Goals/Strategies:

HO-1 Operation/Support - Assist providers through the Continuum of Care in the operation of housing and support services for the homeless and persons at-risk of becoming homeless.

- **Catholic Charities** – CDBG funds will be used to provide meals to low income and homeless persons by Catholic Charities of the Diocese of Wheeling.

HO-2 Housing - Support local agencies' efforts to provide emergency shelter, transitional housing, and permanent supportive housing.

- **Greater Wheeling Coalition for the Homeless** – CDBG funds will be used for support services for homeless persons living in a transitional facility operated by the Greater Wheeling Coalition for the Homeless (GWCH).

OTHER SPECIAL NEEDS PRIORITY - (Low Priority)

There is a need for housing, services, and facilities for the elderly, persons with disabilities, victims of domestic violence, persons with HIV/AIDS, and persons with other special needs.

Goals/Strategies:

SN-2 Social Services - Support social service programs and facilities for the elderly, persons with disabilities, victims of domestic violence, persons with HIV/AIDS, and persons with other special needs.

- **Family Services** - CDBG funds will be used for supplies needed for the home meal program for the elderly.

COMMUNITY DEVELOPMENT PRIORITY - (High Priority)

There is a need to improve the public and community facilities, infrastructure, public services, and the quality of life.

Goals/Strategies:

CD-1 Infrastructure - Improve the City's infrastructure through rehabilitation, reconstruction, and new construction of streets, walks, curbs, ADA ramps, retaining walls, sewer, water, storm water management, bridges, bike trails, green infrastructure, etc.

- **Street Paving** – CDBG funds will be used to pave streets in low and moderate income neighborhoods throughout the City.

CD-2 Community Facilities - Improve the City's parks, recreational centers, and public and community facilities through rehabilitation and new construction.

- **Fencing at Pulaski Playground** – CDBG funds will be used for new fencing at a City-owned playground in South Wheeling.
- **Fulton Playground** – CDBG funds will be used to purchase new playground equipment for younger children, new benches, and new waste cans.

CD-3 Public Services - Improve and increase public safety, programs for the youth, the elderly, disabled, and target income population, feeding programs, and social/welfare programs throughout the City.

- **Seeing Hand Association** – CDBG funds will be used for workshop and activity expenses for the visually impaired.
- **Wheeling Health Right** – CDBG funds will be used to purchase pharmaceuticals for a free health clinic that serves the very low-income and the homeless.
- **Nelson Jordan Center** – CDBG funds will be used for operational expenses for this recreational facility in the East Wheeling Neighborhood.
- **East Wheeling Pool Operations** – CDBG funds will be used to pay for a portion of the salaries for summer youth employees in the East Wheeling Neighborhood.

CD-7 Public Safety - Improve public safety through upgrades to facilities, purchase of new equipment, crime prevention, community policing, and ability to respond to emergency situations.

- **Fire Truck** – CDBG funds will be used to purchase a fire truck to serve low and moderate income neighborhoods in North Wheeling, Wheeling Island, Central Wheeling, and South Wheeling.

- **Police Department - Community Policing** – CDBG funds will be used for the salaries and fringe benefits of two beat patrol officers in low/mod income neighborhoods as part of the City's Community Policing efforts.

ECONOMIC DEVELOPMENT PRIORITY – (Low Priority)

There is a need to increase employment, self-sufficiency, education, job training, technical assistance, and economic empowerment for residents of the City of Wheeling.

Goals/Strategies:

ED-2 Financial Assistance - Support business and commercial growth through expansion and new development with technical assistance and low interest loan programs.

- **Section 108 Loan Payment** – CDBG funds will be used for the annual payment of a Section 108 Loan. The City is on schedule to pay off the balance of the loan by August 1, 2020.

ADMINISTRATION, PLANNING, AND MANAGEMENT PRIORITY – (High Priority)

There is a continuing need for planning, administration, management, and oversight of Federal, state, and local funded programs.

Goals/Strategies:

AM-1 Overall Coordination - Provide program management and oversight for the successful administration of Federal, state, and local funded programs, including planning services for special studies, environmental clearance, fair housing, and compliance with all Federal, state, and local laws and regulations.

- **Administration** – CDBG funds will be used for administration, management, planning, and office expenses.
- **HOME Administration** – HOME funds will be used for the staff and administrative expenses related to the housing programs for the (West Virginia) Northern Panhandle HOME Consortium.

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

The City of Wheeling has a good performance record with HUD. The City regularly meets the performance standards established by HUD. Each year the City prepares its Consolidated Annual Performance Evaluation Report (CAPER). This report is submitted within ninety (90) days after the start of the new program year. Copies of the CAPER are available for review at the City of Wheeling's Department of Economic and Community Development.

The most recent CAPER is the FY 2016 CAPER which is the second CAPER for the FY 2015-2019 Five Year Consolidated Plan. In the FY 2016 CAPER, the City of Wheeling expended 100.00% of its CDBG funds to benefit low- and moderate-income persons. The City expended 8.80% of its funds during the FY 2016 CAPER period on public service, which is below the statutory maximum of 15%. The City expended 19.64% of its funds during that CAPER period on Planning and Administration, which is below the statutory maximum of 20%. The City has met the required 1.5 maximum drawdown ratio with a drawdown ratio of 1.12. The City will begin to prepare its FY 2017 CAPER, which will be completed after submission of this FY 2018 Annual Action Plan. The FY 2017 CAPER will be submitted to HUD on or before September 30, 2018.

The HOME program is also being administered in a timely manner and in accordance with applicable activity limitations and match requirements. The Northern Panhandle HOME Consortium during the FY 2016 CAPER period generated \$66,559.71 in match funding, which brings the total excess match to \$1,611,347.46 for the HOME Program as of the end of June 2017.

4. Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of plan.

The City of Wheeling has followed its Citizen Participation Plan in the planning and preparation of the FY 2018 Annual Action Plan. The City held its first public hearing on the needs of the community and its residents on January 31, 2018. This provided the residents, agencies, and organizations with the opportunity to discuss the City's CDBG and HOME Programs and to provide suggestions for priorities and activities for future CDBG and HOME Programs.

The City's Economic and Community Development Department advertises that applications for CDBG and HOME funds are available, and sends out application packets upon request. The City also publishes public hearing notices concerning the CDBG and HOME Programs. HOME Program RFPs were sent to agencies that have participated in the HOME Program in the past, and other potentially interested parties and CHDOs.

A copy of the "Draft FY 2018 Annual Action Plan" was placed on public display for review by the general public, agencies, and organizations in the community. A newspaper notice announcing that this document was placed on public display was published in the "Wheeling Intelligencer" and "News-Register," the newspapers of general circulation in the area on Thursday, May 31, 2018. The "Draft FY 2018 Annual Action Plan" was on public display on the City's website, www.wheelingwv.gov, and at the following locations:

- **Economic and Community Development Department** - City-County Building, Room 305, 1500 Chapline Street, Wheeling, West Virginia 26003
- **Ohio County Public Library** - 52-16th Street, Wheeling, West Virginia 26003

The Second Public Hearing was scheduled for Tuesday, June 19, 2018. Citizen Participation, including the newspaper notices, the sign-in sheets, and the summary of the minutes from the public hearings, are included in the Citizen Participation Section.

The following schedule was used in the preparation of the Annual Action Plan:

- **Publish a Notice that States FY 2018 CDBG Applications are Available** – December 1, 2017
- **Publish First Public Hearing in the Newspaper** – January 12, 2018
- **First Public Hearing for CDBG/HOME** – January 31, 2018
- **FY 2018 CDBG Funding Applications Due** – February 2, 2018
- **Publish Second Public Hearing Notice and that the Draft Plan is on Display** – May 31, 2018
- **Annual Action Plan goes on Display** – June 1, 2018
- **Second Public Hearing for CDBG/HOME** – June 19, 2018
- **End of Annual Action Plan on Display** – July 2, 2018
- **City Council Adoption of the FY 2018 Annual Action Plan** – July 3, 2018
- **Annual Action Plan submitted to HUD Pittsburgh Office** – July 16, 2018
- **Program Year Begins** – July 1, 2018

A more detailed analysis and description of the citizen participation process is contained in the Citizen Participation Section of this Plan.

5. **Summary of public comments**

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

The City of Wheeling held its First Public Hearing on January 31, 2018 at 5:30 PM. There were no citizens in attendance and no comments were received at the first public hearing.

The FY 2018 Annual Action Plan was placed on public display, and a Second Public Hearing was scheduled for Tuesday, June 19, 2018.

The Citizen Participation Section of the Plan includes the newspaper ads, sign-in sheets, and the summary of the minutes from the public hearings.

6. **Summary of comments or views not accepted and the reasons for not accepting them**

Of the eight (8) funding applications received in FY 2018, five (5) were funded. Grow Ohio Valley submitted an application for a downtown farmer's market, but it was not funded because it did not meet a CDBG National Objective. House of the Carpenter submitted an application for

recreational items at a facility that is yet to be constructed, but it was not funded because it did not meet a CDBG National Objective. King's Daughters Child Care submitted an application for improvements to their facilities, but it was not funded due to limited resources.

7. Summary

The main goals of the FY 2018 Annual Action Plan are to improve the living conditions of the residents of the City of Wheeling and the Northern Panhandle HOME Consortium through improving the housing conditions in the City and the Consortium, creating a suitable and sustainable living environment for all residents, and addressing the community and economic development needs of the City residents.

The Annual Action Plan process requires that the City and the Northern Panhandle HOME Consortium prepare in a single document its priorities, goals, and strategies to address the needs for housing, homeless, other special needs, community development, economic development, and administration and planning. The City and the Northern Panhandle HOME Consortium is using the Five Year Consolidated Plan priorities to allocate its CDBG and HOME funds over the five (5) year period to provide direction to its partners, participating agencies, and stakeholder organizations to address the housing/community development needs of the low- and moderate-income residents. HUD will continue to evaluate the City's and the HOME Consortium's performance based on the goals established in the Five Year Consolidated Plan.

During the FY 2018 Program Year, the City of Wheeling anticipates that it will receive the following Federal financial resources:

- FY 2018 CDBG Allocation - \$1,162,941.00
- FY 2018 HOME Allocation - \$325,571.00
- **Total Funds: \$1,488,512.00**

During the FY 2018 CDBG Program Year, the City of Wheeling proposes to address the following goals and strategies from its Five Year Consolidated Plan:

- HS-1 Homeownership
- HS-2 Housing Construction/Rehabilitation
- HS-3 Fair Housing
- HO-1 Operation/Support
- HO-2 Housing
- SN-2 Social Services
- CD-1 Infrastructure
- CD-2 Community Facilities
- CD-3 Public Services
- CD-7 Public Safety
- ED-2 Financial Assistance

- AM-1 Overall Coordination

A “draft” of the FY 2018 Annual Action Plan was placed on public display in: the Economic and Community Development Department, City-County Building, Room 305, 1500 Chapline Street, Wheeling, West Virginia 26003; and the Ohio County Public Library, 52 - 16th Street, Wheeling, West Virginia, 26003. The display period started on Friday, June 1, 2018 through Monday, July 2, 2018 for a 30-day display period. A second public hearing was held on Tuesday, June 19, 2018 to discuss the proposed activities and solicit citizen comments on the “draft” FY 2018 Annual Action Plan. City Council held a regular meeting on July 3, 2018, during which they reviewed and approved the FY 2018 Annual Action Plan. The City of Wheeling will submit the FY 2018 Annual Action Plan to the U.S. Department of Housing and Urban Development’s Pittsburgh Office on Monday, July 16, 2018.

DRAFT

PR-05 Lead & Responsible Agencies - 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

The following are the agencies/entities responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG Administrator	Wheeling	Economic and Community Development Department
HOME Administrator	Wheeling	Economic and Community Development Department

Table 1 – Responsible Agencies

Narrative

The administering lead agency is the City of Wheeling’s Economic and Community Development Department for the CDBG and HOME Programs. The Economic and Community Development Department of Wheeling prepares the Five Year Consolidated Plan, Annual Action Plans, ERR’s, and the Consolidated Performance and Annual Evaluation Reports (CAPER), processes pay requests, prepares sub-recipient contracts, and monitors sub-recipients, and performs oversight of the programs on a day to day basis. In addition, the City has a private planning consulting firm available to assist the City on an as needed basis.

Consolidated Plan Public Contact Information

Ms. Nancy Prager
 Director of Economic & Community Development
 City of Wheeling
 1500 Chapline Street
 Wheeling, West Virginia 26003
 Phone: (304) 234-3701
 Fax: (304) 234-3899
 Email: nprager@wheelingwv.gov
 Website: <http://www.wheelingwv.gov>

AP-10 Consultation - 91.100, 91.200(b), 91.215(l)**1. Introduction**

While preparing the FY 2018 Annual Action Plan, the City of Wheeling consulted with the Wheeling Housing Authority, social services and housing agencies, and the Greater Wheeling Coalition for the Homeless. Input from public hearings and funding requests were used to develop the FY 2018 Annual Action Plan.

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l)).

The City of Wheeling consults and works with the following agencies to enhance coordination:

- **Wheeling Housing Authority** – administers the Section 8 Housing Choice Vouchers, public housing communities, and scattered site housing.
- **Social Services Agencies** – provides services to low- and moderate-income persons.
- **Housing Providers** – administers housing rehabilitation, and develops affordable housing to improve housing options for low- and moderate-income families and individuals.
- **Greater Wheeling Coalition for the Homeless** - oversees the Continuum of Care for the Northern Panhandle Region. More than 40 non-profits and service providers belong to the Northern Panhandle CoC (NPCoC), helping to design the local strategic plan by contributing ideas such as regional committees representing the entire geographic area. Members include Salvation Army-Wheeling, the YWCA, Northwood Health Systems and Catholic Charities.

As part of the CDBG and HOME application planning process, local agencies and organizations are invited to submit proposals for CDBG and HOME funds for eligible activities. These groups participate in the planning process by attending the public hearings and informational meetings.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

The Greater Wheeling Coalition for the Homeless (Coalition) is the lead agency of the Northern Panhandle Continuum of Care (NPCoC). Since 1996, the Coalition has successfully applied and been awarded funding through the U.S. Department of Housing and Urban Development's (HUD) Continuum of Care (CoC) Program. Currently, CoC program funding supports the Coalition's Permanent Supportive Housing program (also known as Residential Housing) and the Supportive Services Only program. Supportive Services Only directly supports Centralized Intake and

Assessment (Intake), allowing case management staff to determine the best housing and supportive service options for people who are at imminent risk or experiencing homelessness.

Individuals experiencing chronic homelessness in the community are prioritized for the Coalition's Permanent Supportive Housing program, an 18-bed facility providing intensive supportive services to resolve homelessness. As defined by HUD, a person is chronically homeless when they have a disability and have experienced literal homelessness for 12 consecutive months, or have experienced literal homelessness on four or more occasions, equaling 12 months, in a three-year period. Supportive services include assisting individuals with obtaining employment or mainstream benefits to secure sufficient income to afford independent housing either in the private market or through public housing. In addition to Permanent Supportive Housing, the Coalition also operates a variety of behavioral health grants that assist this population in obtaining and sustaining permanent housing. These behavioral health grants support this population from the point of outreach and engagement clear through to post-housing placement.

The Coalition also administers an Emergency Solutions Grant (ESG) program, targeted to serve individuals and families who are at imminent risk of homelessness or experiencing literal homelessness with temporary financial assistance and case management services. In addition to the Coalition's ESG program, there are three Supportive Service for Veteran Families (SSVF) programs in the NPCoC, which offer case management support, referral to community resources, and temporary rental assistance for people who are at imminent risk or experiencing homelessness. While there are no per diem or VA supportive housing programs available in the NPCoC, the SSVF program has facilitated engagement with other VA resources in the area, such as the Pittsburgh VA Medical Center.

While no longer supported through HUD's CoC Program and ESG funding, the Coalition's Transitional Housing program is still operational through various community grants, prioritizing services and housing to individuals and families, unaccompanied youth between the ages of 18-24, and Veterans who are ineligible for the SSVF program. As a recipient of CDBG funding from the City of Wheeling, the Coalition provides information as part of an annual request for support of the Transitional Housing program. Despite funding eliminations in 2014 and 2015, Transitional Housing remains to be an extremely successful model for assisting people in permanently ending their homelessness. The Coalition's Transitional Housing facilities include one, four-unit building for individuals or couples without children and one, four-unit building for families with children.

Youth Services System (YSS), the recipient of Homeless Runaway Youth funds, once again reported identifying no homeless youth during the annual Housing Inventory Count (HIC) of available shelter beds in January 2018 during the annual Point In Time Count (PITC).

To ensure the continued availability of these programs and services, the Coalition works with the City of Wheeling on the development of the Consolidated Plan, Annual Action Plans, and the annual Consolidated Annual Performance and Evaluation Reports (CAPERs). The Coalition provides HIC and PITC data as lead agency of the NPCoC, as well as quarterly Annual Homeless Assessment Reports (AHAR), documenting the availability of existing shelter beds in the NPCoC

on four nights throughout the year. As a part of both statewide planning activities and local planning for HUD Entitlement funds, the HIC and PITC data is compiled by an independent consulting firm. Information provided by the Coalition covers the entire geographic area and is used to support several sections of state and local Consolidated Plans including the homelessness strategy and housing/homeless needs. As part of the CoC application process, the NPCoC requests and is provided a signed HUD 2991 Form certifying consistency with the consolidated plans developed by the State and each of the two jurisdictions in their region: West Virginia Statewide, and the cities of Wheeling and Weirton.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

During the most recent ESG funding competition in 2017, the only recipient of ESG funding in the NPCoC was the Coalition. In previous years, three agencies in the NPCoC were successfully awarded ESG funds: CHANGE, Inc., YWCA of Wheeling's domestic violence programs, and the Coalition. This year, the Coalition continues to use ESG funding to provide temporary rental assistance for individuals and families who are at imminent risk or experiencing homelessness.

Due to the distinct geographic areas and service populations, the West Virginia Community Action Development Office (WVCAD) annually requests for organizations to develop and submit an individual proposal for ESG funding. As part of the ESG application process, reporting and evaluation of performance standards are compiled by the lead agency for all applicants and are submitted to the state for review.

State programming decisions require all ESG-funded programs have a source of referral to Rapid Re-Housing (RRH), which the Coalition provides. State funding decisions also require all ESG-funded programs to have active participation in the NPCoC. As lead agency of the NPCoC, the Coalition is able to meet these requirements.

During bi-annual meetings of the NPCoC, each of the HUD-, ESG- and VA-funded programs are given an opportunity to provide updates on the current availability of funds for services, the process for referrals, and progress toward meeting measurable outcomes. The Provider Committee (a sub-committee of the NPCoC) meets monthly with direct service providers and emergency shelters to prioritize clients for placement into permanent housing. In addition to required reporting, these meetings provide ESG-funded organizations the opportunity to update the NPCoC on the efforts in ending homelessness and how these efforts align with the NPCoC's Community Strategic Plan to End Homelessness.

During the FY2015 CoC Program Competition, the Transitional Housing Program and Homeless Management Information System (HMIS) projects both lost funding and are no longer eligible for renewal. The loss of HUD's HMIS funding represents a significant hardship, as it was the only

source of HUD funding for the federally-mandated reporting system which is a required component of all CoC-, ESG- and VA-funded homeless assistance programs. In 2012, when the Coalition agreed to switch HMIS providers and join the statewide HMIS, state funding agencies agreed to support the increase in HMIS expenses associated with this change. Currently, ESG provides the Coalition with \$28,000 in HMIS funding, which represents an increase from the previous year. Funding for the HMIS are also covered through end-user agreements with other NPCoC organizations participating in the statewide HMIS, as well as cost-allocated amongst other Coalition funding.

Policies and procedures for the statewide HMIS have been developed and implemented by the WV Statewide HMIS Steering Committee. The Coalition is an active member of the WV Statewide HMIS Steering Committee. As the HMIS lead for the NPCoC, the Coalition also employs the HMIS Specialist for the region, who supports all end-users in trainings, reporting requirements, and updates to the system.

2. Agencies, groups, organizations and others who participated in the process and consultations

1.	Agency/Group/Organization	Greater Wheeling Coalition for the Homeless
	Agency/Group/Organization Type	Housing Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Victims of Domestic Violence Services-Homeless Services-Health Services-Education Services-Employment Service-Fair Housing Services - Victims Regional Organization Continuum of Care

	<p>What section of the Plan was addressed by Consultation?</p>	<p>Housing Need Assessment Homelessness Strategy Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Anti-poverty Strategy</p>
	<p>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</p>	<p>Greater Wheeling Coalition for the Homeless was contacted and presented the homeless needs in the region, Point In Time Survey results, and 2017 CoC funding amounts, and they will be funded in FY 2018.</p>
<p>2.</p>	<p>Agency/Group/Organization</p>	<p>CHANGE, Inc.</p>
	<p>Agency/Group/Organization Type</p>	<p>Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Victims of Domestic Violence Services-Homeless Services-Health Services-Education Services-Employment Service-Fair Housing Services - Victims</p>
	<p>What section of the Plan was addressed by Consultation?</p>	<p>Housing Need Assessment Homelessness Strategy Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Anti-poverty Strategy</p>
	<p>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</p>	<p>Provided information on housing and community development needs.</p>

3.	Agency/Group/Organization	Wheeling Housing Authority
	Agency/Group/Organization Type	Housing PHA Services - Housing Service-Fair Housing
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Provided information on housing and community development needs and the amount of their Capital Fund Grant.
4.	Agency/Group/Organization	Wheeling Human Rights Commission
	Agency/Group/Organization Type	Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Victims of Domestic Violence Services-Homeless Services-Health Services-Education Services-Employment Service-Fair Housing Services - Victims
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	The Wheeling Human Rights Commission (HRC) contributed information about fair housing needs in the City of Wheeling, and they will be funded in FY 2018.
5.	Agency/Group/Organization	Catholic Charities
	Agency/Group/Organization Type	Regional organization

	What section of the Plan was addressed by Consultation?	Homelessness Strategy Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Non-Homeless Special Needs
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Catholic Charities submitted a funding request for a meal service for the homeless, and they were funded in FY 2018.
6.	Agency/Group/Organization	City of Wheeling
	Agency/Group/Organization Type	Other government - Local
	What section of the Plan was addressed by Consultation?	Community Development
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	The Wheeling Police Department submitted a funding request for increased foot patrols, and they were funded in FY 2018. The Wheeling Recreation Department submitted a funding request for salaries for summer youth employees at the East Wheeling Pool; improvements to Pulaski Playground, and improvements to Fulton Playground, which were all funded in FY 2018.
7.	Agency/Group/Organization	House of the Carpenter
	Agency/Group/Organization Type	Regional Organization
	What section of the Plan was addressed by Consultation?	Services - Housing Services-Children Services-Elderly Persons Services-Health Services-Education

	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	House of the Carpenter submitted a funding application, but they were not funded in FY 2018.
8.	Agency/Group/Organization	Seeing Hand Association
	Agency/Group/Organization Type	Services-Elderly Persons Services-Persons with Disabilities
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	The Seeing Hand Association submitted a funding request for operations, and they were funded in FY 2018.
9.	Agency/Group/Organization	Family Services
	Agency/Group/Organization Type	Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Victims of Domestic Violence Services-Homeless Services-Health Services-Education Services-Employment Service-Fair Housing Services - Victims Child Welfare Agency
	What section of the Plan was addressed by Consultation?	Homelessness Strategy Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Non-Homeless Special Needs

	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Family Services submitted a funding request for supplies needed for the home meal program for the elderly, and they were funded in FY 2018.
10.	Agency/Group/Organization	Wheeling Health Right
	Agency/Group/Organization Type	Services-Health Health Agency
	What section of the Plan was addressed by Consultation?	Community Development
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Wheeling Health Right submitted a funding request for pharmaceuticals, and they were funded in FY 2018.
11.	Agency/Group/Organization	Nelson Jordan Center
	Agency/Group/Organization Type	Services-Children Services-Health
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs Community Development
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Nelson Jordan Center submitted a funding request for operations, and they were funded in FY 2018.
12.	Agency/Group/Organization	Grow Ohio Valley
	Agency/Group/Organization Type	Services-Health
	What section of the Plan was addressed by Consultation?	Community Development Non-Homeless Special Needs

	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Grow Ohio Valley submitted a funding request. They were not funded in FY 2018.
13.	Agency/Group/Organization	King's Daughters
	Agency/Group/Organization Type	Services-Children Services-Persons with Disabilities
	What section of the Plan was addressed by Consultation?	Services-Children Non-Homeless Special Needs Community Development
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	King's Daughters submitted a funding request, but they were not funded in FY 2018.
14.	Agency/Group/Organization	Northern Panhandle HOME Consortium
	Agency/Group/Organization Type	Housing Services-Housing Other government - Local Regional Organization
	What section of the Plan was addressed by Consultation?	Housing Need Assessment
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	The Northern Panhandle HOME Consortium requested funds for the City of Wheeling's and the City of Weirton's, and Hancock, Brooke, Ohio, and Marshall Counties' First Time Homebuyer Programs, which were funded in FY 2018.
15.	Agency/Group/Organization	West Virginia Department of Health and Human Resources
	Agency/Group/Organization Type	Services - Health Health Agency Other Government - State Planning Organization

	What section of the Plan was addressed by Consultation?	Lead-Based Paint Strategy Community Development Strategy
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	The City of Wheeling reviewed the Blood Lead Level Screening Plan provided through the West Virginia Department of Health and Human Resources - West Virginia Childhood Lead Poisoning Prevention Program (CLPPP).
16.	Agency/Group/Organization	U.S. Centers for Disease Control and Prevention
	Agency/Group/Organization Type	Services - Health Health Agency Other Government - Federal Planning Organization
	What section of the Plan was addressed by Consultation?	Lead-Based Paint Strategy
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	The City of Wheeling reviewed the Blood Lead Level testing data provided through the Centers for Disease Control and Prevention - Childhood Lead Poisoning Prevention Program.

Table 2 – Agencies, groups, organizations who participated

Identify any Agency Types not consulted and provide rationale for not consulting

All agency types were consulted during the planning process. Agencies and organizations attended the public hearings or were contacted by telephone or email for interviews or additional input.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Greater Wheeling Coalition for the Homeless	They are incorporated in the Five Year Consolidated Plan and the Annual Action Plan.
Public Housing Five Year Plan and Annual Action Plan	Wheeling Housing Authority	They are incorporated in the Five Year Consolidated Plan and the Annual Action Plan.

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
City of Wheeling Comprehensive Plan	City of Wheeling Economic and Community Development Department	They are incorporated in the Five Year Consolidated Plan and the Annual Action Plan.
Analysis of Impediments to Fair Housing Choice	City of Wheeling Economic and Community Development	They are incorporated in the Five Year Consolidated Plan and the Annual Action Plan.
City of Weirton Five Year Consolidated Plan	City of Weirton	They are incorporated in the Five Year Consolidated Plan and the Annual Action Plan.
City of Weirton FY 2018 Annual Action Plan	City of Weirton	They are incorporated in the Five Year Consolidated Plan and the Annual Action Plan.
Blood Lead Level Screening Plan	West Virginia Department of Health and Human Resources	They are incorporated in the Five Year Consolidated Plan and the Annual Action Plan.

Table 3 – Other local / regional / federal planning efforts

Narrative

The City of Wheeling has consulted and coordinated with various agencies and organizations, city-wide, county-wide, and state-wide. A culmination of these efforts has resulted in the development of the City’s FY 2018 Annual Action Plan.

The Economic and Community Development Department coordinates with the other City departments and commissions. CDBG projects are coordinated with the Planning Commission, the Board of Zoning Appeals, Inspection Department, the Public Works Department, the Park Commission, the Recreation Department, the Police Department, the Fire Department, and various social service organizations. Development policies are promoted by the City Manager with approval and oversight by the Mayor and City Council. The City works closely with the City of Weirton and the Ohio, Brooke, Marshall and Hancock County Commissioners and County staff to address projects and activities that extend beyond the City limits through the HOME Program. The Cities and the Counties have a good working relationship.

The City of Wheeling is a member of the Northern Panhandle County Continuum of Care (NPCoC), which is administered by the Greater Wheeling Coalition for the Homeless. As part of the Northern Panhandle HOME Consortium and the Northern Panhandle Continuum of Care, the City of

Wheeling ensures the needs of the area are adequately addressed through the regional approach of these partnerships.

In addition, the City has worked with and received funding from the State of West Virginia Economic Development Council for community and economic development projects.

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AP-12 Participation - 91.401, 91.105, 91.200(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation

Summarize citizen participation process and how it impacted goal-setting

The FY 2018 Annual Action Plan has many components which try to reach out and encourage citizen participation. These components are the following: request for funding proposals (RFPs) from agencies/organizations; meetings with agencies/organizations on how to complete the RFP; and a needs hearing and a hearing to gather public comments on the draft plan when it was on public display were held. Through the citizen participation process, the City uses citizen input to develop how the plan will serve the low- and moderate-income population to reach the goals set forth in the Five Year Consolidated Plan.

The City has followed its approved Citizens Participation Plan to develop its Annual Action Plan.

Citizen Participation Outreach

#	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1.	Public Meeting #1	Minorities Persons with disabilities Non-targeted/broad community Residents of Public and Assisted Housing Agencies / Organizations	The City had its First Public Hearing on January 31, 2018 to discuss the needs over the next year and the FY 2018 Budget. No one attended the first public hearing, and there were no comments.	No one attended the first public hearing, and there were no comments.	None.	Not Applicable.

<p>2.</p>	<p>Newspaper Ad #1</p>	<p>Minorities Persons with disabilities Non-targeted/broad community Residents of Public and Assisted Housing Agencies / Organizations</p>	<p>The needs public hearing was published on Friday, December 1, 2017 in the "Intelligencer" and the "News-Reporter."</p>	<p>None.</p>	<p>None.</p>	<p>Not Applicable.</p>
<p>3.</p>	<p>Public Meeting #2</p>	<p>Minorities Persons with disabilities Non-targeted/broad community Residents of Public and Assisted Housing Agencies / Organizations</p>	<p>The City had its Second Public Hearing on June 19, 2018 to discuss the Draft FY 2018 Annual Action Plan.</p>	<p>Comments from the second public hearing will be included in the Final FY 2018 Annual Action Plan.</p>	<p>None.</p>	<p>Not Applicable.</p>
<p>4.</p>	<p>Newspaper Ad #1</p>	<p>Minorities Persons with disabilities Non-targeted/broad community Residents of Public and Assisted Housing</p>	<p>The second public hearing was published on Thursday, May 31, 2018 in the "Intelligencer" and the "News-Reporter."</p>	<p>None.</p>	<p>None.</p>	<p>Not Applicable.</p>

		Agencies / Organizations				
5.	Internet Outreach	Non-targeted/broad community	None.	None.	None.	http://www.wheelingwv.gov/
6.	Non-profit Funding Requests	Agencies / Organizations	The City published a notice in the local newspaper on November 30 and December 7, 2016, that non-profit funding applications were available for pickup at the Economic and Community Development Office starting December 12, 2016. The notice advised the public that funding applications were due by 4:00 PM on Friday, February 3, 2017.	The City received eight (8) funding requests of which five (5) were funded.	The City staff reviewed the funding requests, determined eligibility, and submitted their recommendations to Council for final approval.	Not Applicable.

Table 4 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources - 91.420(b), 91.220(c)(1,2)

Introduction

The City of Wheeling is receiving \$1,162,941 in FY 2018 CDBG and \$325,571 in HOME funds.

The program year begins July 1, 2018 through June 30, 2019. These funds will be used to address the following priority needs:

- Housing
- Homeless
- Community Development
- Economic Development
- Administration, Planning, and Management

The accomplishments of these projects/activities will be reported in the FY 2018 Consolidated Annual Performance and Evaluation Report (CAPER).

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Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Reminder of Con Plan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - Federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	\$1,162,941	\$0	\$0	\$1,162,941	\$981,987	During the FY 2018 CDBG Program Year, the City will fund 15 projects/activities.
HOME	public - Federal	Acquisition Homebuyer assistance Homeowner rehab Multifamily rental new construction Multifamily rental rehab New construction for ownership TBRA	\$325,571	\$0	\$0	\$325,571	\$159,701	During the FY 2018 HOME Program Year, the Northern Panhandle HOME Consortium will fund 3 projects/activities.

Table 1 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

The following financial resources may be available for FY 2018, including anticipated funds to address the priority needs and specific objectives identified in the City of Wheeling’s Five Year Consolidated Plan and Strategy.

Wheeling Housing Authority: The Wheeling Housing Authority (WHA) receives funds for the Section 8 Housing Choice Voucher Program and Public

Housing Capital funds to undertake physical improvements. In addition, the WHA receives operating subsidies to offset the operating deficits associated with public housing units and to carry out maintenance. The Wheeling Housing Authority anticipates that it will receive approximately \$1,043,096 under their HUD Capital Fund grant for FY 2018, although the contracts have not been issued yet.

Northern Panhandle HOME Consortium: The Northern Panhandle HOME Consortium, administered by the City of Wheeling, will receive \$325,571 in FY 2018 HOME funds. HOME funds will be used to provide deferred, forgivable loans to qualified first-time homebuyers who require downpayment and closing cost assistance with their purchase and who wish to purchase a house within the Northern Panhandle HOME Consortium Area, which consists of the City of Wheeling, the City of Weirton, and Hancock, Brooke, Ohio, and Marshall Counties. The \$244,178 for the First Time Homebuyer Program will be awarded on a first come, first served basis to eligible homebuyers in the six (6) jurisdictions. There will be \$48,836 available for CHDO activities and the balance will be used for administration.

SuperNOFA: The Northern Panhandle Continuum of Care successfully applied for funding under the HUD SuperNOFA for FY 2017 for supportive housing services, and new housing for both the homeless and very low-income population. The NPCoC received a total of \$423,047 in funding from the FY 2017 CoC Program NOFA.

Other Resources: The City of Wheeling will leverage public and private financial resources to address the needs identified in the City's Five Year Consolidated Plan, some of which will be implemented under the FY 2018 Annual Action Plan. The City received two grants through the Historic Landmarks Commission, one for \$10,000 and the other for \$8,400. They were awarded in April, 2017 and will be expended in FY 2017. The State of West Virginia Community Partnership has allocated funds to the City of Wheeling in the past, but has not allocated any funds for July 1, 2018 - June 30, 2019 as of yet.

In addition to the entitlement funds, the City of Wheeling anticipates the following Federal resources may be available to local non-profit organizations to undertake the housing strategies identified in the Five Year Consolidated Plan.

- Home Equity Conversion Mortgage (HECM) Program
- FHA Title I
- FHA 203(k) Mortgage Insurance Program
- Low Income Housing Preservation Program
- Supportive Housing Program
- Housing Opportunities for Persons with AIDS Program (HOPWA)
- Low-Income Housing Tax Credit Program (LIHTC)

- Section 8 Rental Assistance Program
- Shelter Plus Care
- Supplemental Assistance to Facilities to Assist the Homeless (SAFAH)
- Safe Havens Demonstration Program
- Land or Property Resources
- Public Housing Development
- EPA Brownfields Assessment and/or Cleanup grants

If appropriate, describe publicly owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

Not applicable. The City has not acquired or improved any land, property, or buildings with CDBG funds that are available for sale.

Discussion

Private and non-federal resources that may be available to the City of Wheeling in FY 2018 to address needs identified in the FY 2015-2019 Five Year Consolidated Plan are listed below.

- **West Virginia Housing Development Fund Home Purchase Programs** – The West Virginia Housing Development Fund is a public body corporate and governmental instrumentality of the State of West Virginia established to increase the supply of residential housing for persons and families of low- and moderate-income, and to provide construction and permanent mortgage financing to public and private sponsors of such housing. To date, the Housing Development Fund has issued more than \$4.3 billion in bonds and has financed more than 120,000 housing units since it began operation in 1969. The West Virginia Housing Development Fund is an Equal Housing Opportunity Lender.
- **West Virginia Neighborhood Investment Program** – The West Virginia Neighborhood Investment Program Act (W. Va. Code § 11-13J) provides credit to individuals and private sector businesses which make eligible contributions to community based nonprofit organizations that establish projects to assist neighborhoods and local communities. These projects provide services such as health care, counseling, emergency assistance, crime prevention, education, housing, job training and physical and environmental improvements.

- **West Virginia Division of Rehabilitation Services** – The Division of Rehabilitation Services will provide funds to make housing units accessible if such improvements will assist persons with disabilities in an employment situation.
- **Federal Home Loan Bank of Pittsburgh – First Front Door Program** – Through participating lenders in their network, the FHLBank Pittsburgh provides grants up to \$5,000 for downpayment and closing costs to first time homebuyers that are at or below 80% of AMI.
- **The Laughlin Plan** – WesBanco Trust and Investment Services administers the late philanthropist’s gift, The Laughlin Plan, which offers interest-free mortgage loans to qualifying families with one or more dependent children in Ohio County, West Virginia.
- **Financial Institutions** – Several local financial institutions have developed flexible underwriting criteria to encourage homeownership.

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Annual Goals and Objectives

AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)

Goals Summary Information

#	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1.	HS-1 Homeownership	2015	2019	Affordable Housing	Citywide Northern Panhandle HOME Consortium	Housing Priority	HOME: \$244,178	Direct Financial Assistance to Homebuyers: 24 Households Assisted.
2.	HS-2 Housing Construction/Rehabilitation	2015	2019	Affordable Housing	Citywide Northern Panhandle HOME Consortium	Housing Priority	HOME: \$48,836	Rental units rehabilitated: 1 Household Housing Unit.
3.	HS-3 Fair Housing	2015	2019	Affordable Housing	Citywide	Housing Priority	CDBG: \$5,000	Other: 1 Other.
4.	HO-1 Operating/Support	2015	2019	Homeless	Citywide	Homeless Priority	CDBG: \$5,000	Public service activities other than Low/Moderate Income Housing Benefit: 1,000 Persons Assisted.
5.	HO-2 Housing	2015	2019	Homeless	Citywide	Homeless Priority	CDBG: \$8,500	Homeless Person Overnight Shelter: 31 Persons Assisted.
6.	SN-2 Social Services	2015	2019	Non-Homeless Special Needs	Citywide	Other Special Needs Priority	CDBG: \$7,000	Public service activities other than Low/Moderate Income Housing Benefit: 150 Persons Assisted.

#	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
7.	CD-1 Infrastructure	2015	2019	Non-Housing Community Development	Citywide	Community Development Priority	CDBG: \$125,853	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 2,000 Persons Assisted.
8.	CD-2 Community Facilities	2015	2019	Non-Housing Community Development	Citywide	Community Development Priority	CDBG: \$70,000	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 765 Persons Assisted. Other: 2 Other.
9.	CD-3 Public Services	2015	2019	Non-Housing Community Development	Citywide	Community Development Priority	CDBG: \$74,000	Public service activities other than Low/Moderate Income Housing Benefit: 5,570 Persons Assisted.
10.	CD-7 Public Safety	2015	2019	Non-Housing Community Development	Citywide	Community Development Priority	CDBG: \$435,000	Public service activities other than Low/Moderate Income Housing Benefit: 10,430 Persons Assisted.
11.	ED-2 Financial Assistance	2015	2019	Economic Development	Citywide	Economic Development Priority	CDBG: \$200,000	Businesses assisted: 1 Businesses Assisted.
12.	AM-1 Overall Coordination	2015	2019	Administration, Planning, and Management	Citywide Northern Panhandle HOME Consortium	Administration, Planning, and Management Priority	CDBG: \$232,588 HOME: \$32,557	Other: 2 Other.

Table 2 – Goals Summary

Goal Descriptions

1.	Goal Name	HS-1 Homeownership
	Goal Description	Assist low- and moderate-income households to become homeowners by providing down payment assistance, closing cost assistance, with the required housing counseling training.
2.	Goal Name	HS-2 Housing Construction/Rehabilitation
	Goal Description	Increase the supply of decent, safe, sound, and accessible housing that is affordable to owners and renters in the City through new construction and rehabilitation.
3.	Goal Name	HS-3 Fair Housing
	Goal Description	Promote fair housing choice through monitoring, education, and outreach.
4.	Goal Name	HO-1 Operating/Support
	Goal Description	Assist providers through the Continuum of Care in the operation of housing and support services for the homeless and persons at-risk of becoming homeless.
5.	Goal Name	HO-2 Housing
	Goal Description	Support local agencies' efforts to provide emergency shelter, transitional housing, and permanent supportive housing.
6.	Goal Name	SN-2 Social Services
	Goal Description	Support social service programs and facilities for the elderly, persons with disabilities, victims of domestic violence, persons with HIV/AIDS, and persons with other special needs.
7.	Goal Name	CD-1 Infrastructure
	Goal Description	Improve the City's infrastructure through rehabilitation, reconstruction, and new construction of streets, walks, curbs, ADA ramps, retaining walls, sewer, water, storm water management, bridges, bike trails, green infrastructure, etc.
8.	Goal Name	CD-2 Community Facilities
	Goal Description	Improve the City's parks, recreational centers, and public and community facilities through rehabilitation and new construction.

9.	Goal Name	CD-3 Public Services
	Goal Description	Improve and increase public safety, programs for the youth, the elderly, disabled, and target income population, feeding programs, and social/welfare programs throughout the City.
10.	Goal Name	CD-7 Public Safety
	Goal Description	Improve public safety through upgrades to facilities, purchase of new equipment, crime prevention, community policing, and ability to respond to emergency situations.
11.	Goal Name	ED-2 Financial Assistance
	Goal Description	Support business and commercial growth through expansion and new development with technical assistance and low interest loan programs.
12.	Goal Name	AM-1 Overall Coordination
	Goal Description	Provide program management and oversight for the successful administration of Federal, state, and local funded programs, including planning services for special studies, environmental clearance, fair housing, and compliance with all Federal, state, and local laws and regulations.

Table 3 – Goal Descriptions

Estimate the number of extremely low-income, low-income, and moderate-income families to whom the jurisdiction will provide affordable housing as defined by HOME 91.215(b):

The City of Wheeling proposes to assist the following:

- **Extremely Low-Income** - 1 family
- **Low-Income** - 9 families
- **Moderate-Income** - 15 families

AP-35 Projects - 91.420, 91.220(d)

Introduction

The City of Wheeling proposes to undertake the following activities with the FY 2018 CDBG and HOME funds:

#	Project Name
1.	Administration
2.	Section 108 Loan Payment
3.	Fire Truck
4.	Fencing at Pulaski Playground
5.	Fulton Playground
6.	Street Paving
7.	Catholic Charities Center
8.	Family Service
9.	Greater Wheeling Coalition for the Homeless
10.	Seeing Hand Association
11.	Wheeling Health Right
12.	Human Rights Commission
13.	Police Department - Community Policing
14.	Nelson Jordan Center
15.	East Wheeling Pool Operations
16.	HOME Administration
17.	CHDO Set-Aside
18.	Northern Panhandle HOME Consortium - First Time Homebuyer Program

Table 3 – Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

The City of Wheeling and the Northern Panhandle HOME Consortium has allocated its CDBG and HOME funds for FY 2018 to principally benefit low- and moderate-income persons.

- The Public Facilities activities are either located in a low- and moderate-income census area or have a low- and moderate-income service area benefit or clientele.
- Acquisition and demolition of structures are either located in a low- and moderate-income census area or it falls under removal of slum and blight on a spot basis.

- The public services activities are for social service organizations whose clientele qualify under the presumed benefit category of the regulations or who principally serve low-income persons.
- The First Time Homebuyer Program has an income eligibility criterion; therefore, the income requirement restricts funds to low- and moderate-income households throughout the Northern Panhandle HOME Consortium.
- CHDO set aside funds for the development of affordable housing.

The proposed activities under the FY 2018 CDBG Program Year are located in areas with the highest percentages of low- and moderate-income persons and those block groups with a percentage of minority persons above the average for the City of Wheeling.

The HOME funds will be used for administration and for housing projects. These funds will be targeted to low- and moderate-income persons and projects designed to provide affordable housing to low- and moderate-income persons.

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AP-38 Project Summary

Project Summary Information

1.	Project Name	Administration
	Target Area	Citywide
	Goals Supported	AM-1 Overall Coordination
	Needs Addressed	Administration, Planning, and Management Priority
	Funding	CDBG: \$232,588
	Description	CDBG funds will be used for administration, management, planning, and office expenses.
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	28,486 People.
	Location Description	1500 Chapline Street, Wheeling, WV 26003.
	Planned Activities	The project matrix code is 21A – General Program Administration 570.206.
2.	Project Name	Section 108 Loan Payment
	Target Area	Citywide
	Goals Supported	ED-2 Financial Assistance
	Needs Addressed	Economic Development Priority
	Funding	CDBG: \$200,000
	Description	CDBG funds will be used for the annual payment of a Section 108 Loan. The City is on schedule to pay off the balance of the loan by August 1, 2020.
	Target Date	6/30/2019

	Estimate the number and type of families that will benefit from the proposed activities	1 Business.
	Location Description	Citywide.
	Planned Activities	The national objective is Low/Mod Jobs Benefit (LMJ). The matrix code is 19F – Planned Repayment of Section 108 Loan Principal.
3.	Project Name	Fire Truck
	Target Area	Citywide
	Goals Supported	CD-7 Public Safety
	Needs Addressed	Community Development Priority
	Funding	CDBG: \$425,000
	Description	CDBG funds will be used to purchase a fire truck to serve low and moderate income neighborhoods to be housed in fire station #1.
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	5,325 people.
	Location Description	2126 Market Street, Wheeling WV, 26003; Service Area: C.T. 6; C.T. 4; C.T. 26, B.G. 1, 3, & 4; and C.T. 27
	Planned Activities	The national objective is Low/Mod Area Benefit (LMA). The matrix code is 03O – Fire Station/Equipment 570.201(c).
4.	Project Name	Fencing at Pulaski Playground
	Target Area	Citywide

	Goals Supported	CD-2 Community Facilities
	Needs Addressed	Community Development Priority
	Funding	CDBG: \$35,000
	Description	CDBG funds will be used to replace the fencing at Pulaski Playground.
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	1 public facility; the low/mod population in Census Tract 27, is 770, and the low/mod universe is 935.
	Location Description	South Wheeling: C.T. 27, B.G. 1 & B.G. 2
	Planned Activities	The national objective is Low/Mod Area Benefit (LMA). The matrix code is 03F – Parks, Recreational Facilities.
5.	Project Name	Fulton Playground
	Target Area	Citywide
	Goals Supported	CD-1 Infrastructure
	Needs Addressed	Community Development Priority
	Funding	CDBG: \$35,000
	Description	CDBG funds will be used to purchase new playground equipment for younger children, new benches, and new waste cans.
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	1 public facility; the low/mod population in Census Tract 7, B.G. 2 is 665, and the low/mod universe is 400.
	Location Description	Fulton; C.T. 7, B.G. 2.

	Planned Activities	The national objective is Low/Mod Area Benefit (LMA). The matrix code is 03F – Parks, Recreational Facilities.
6.	Project Name	Street Paving
	Target Area	Citywide
	Goals Supported	CD-1 Infrastructure
	Needs Addressed	Community Development Priority
	Funding	CDBG: \$125,853
	Description	CDBG funds will be used for milling and paving of CDBG eligible streets.
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	To Be Determined.
	Location Description	To Be Determined.
	Planned Activities	The national objective is Low/Mod Area Benefit (LMA). The matrix code is 03K – Street Improvements.
7.	Project Name	Catholic Charities Center
	Target Area	Citywide
	Goals Supported	HO-1 Operating/Support
	Needs Addressed	Other Special Needs Priority
	Funding	CDBG: \$5,000
	Description	CDBG funds will be used to provide meals to low income and homeless persons by Catholic Charities of the Diocese of Wheeling.
	Target Date	6/30/2019

	Estimate the number and type of families that will benefit from the proposed activities	1,000 people.
	Location Description	125 18th Street Wheeling, WV 26003.
	Planned Activities	The national objective is Low/Mod Clientele Benefit (LMC). The matrix code is 05 - Public Services (General).
8.	Project Name	Family Services
	Target Area	Citywide
	Goals Supported	SN-2 Social Services
	Needs Addressed	Community Development Priority
	Funding	CDBG: \$7,000
	Description	CDBG funds will be used for supplies needed for the home meal program for the elderly.
	Target Date	6/30/2018
	Estimate the number and type of families that will benefit from the proposed activities	150 people.
	Location Description	51 11th St., Suite 305, Wheeling, WV 26003.
	Planned Activities	The national objective is Low/Mod Clientele Benefit (LMC). The matrix code is 05A - Senior Services.
9.	Project Name	Greater Wheeling Coalition for the Homeless
	Target Area	Citywide
	Goals Supported	HO-2 Housing
	Needs Addressed	Homeless Priority
	Funding	CDBG: \$8,500

	Description	CDBG funds will be used for support services for homeless persons living in a transitional facility operated by the Greater Wheeling Coalition for the Homeless (GWCH).
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	31 people.
	Location Description	Citywide.
	Planned Activities	The national objective is Low/Mod Clientele Benefit (LMC). The matrix code is 03T - Operating Costs of Homeless/AIDS Patients Programs.
10.	Project Name	Seeing Hand Association
	Target Area	Citywide
	Goals Supported	CD-3 Public Services
	Needs Addressed	Other Special Needs Priority
	Funding	CDBG: \$3,500
	Description	CDBG funds will be used for workshop and activity expenses for the visually impaired.
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	170 people.
	Location Description	750 Main St., Wheeling, WV 26003.
	Planned Activities	The national objective is Low/Mod Clientele Benefit (LMC). The matrix code is 05 - Public Services (General).

11.	Project Name	Wheeling Health Right
	Target Area	Citywide
	Goals Supported	CD-3 Public Services
	Needs Addressed	Community Development Priority
	Funding	CDBG: \$22,500
	Description	CDBG funds will be used to purchase pharmaceuticals for a free health clinic that serves the very low-income and the homeless.
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	5,000 people.
	Location Description	99 Main St., Wheeling, WV 26003.
	Planned Activities	The national objective is Low/Mod Clientele Benefit (LMC). The matrix code is 05M - Health Services.
12.	Project Name	Human Rights Commission
	Target Area	Citywide
	Goals Supported	HS-3 Fair Housing
	Needs Addressed	Community Development Priority
	Funding	CDBG: \$5,000
	Description	CDBG funds will be used for office expenses as related to the HRC's efforts to eliminate discrimination in employment, public accommodations, and housing.
	Target Date	6/30/2019

	Estimate the number and type of families that will benefit from the proposed activities	1 organization.
	Location Description	53 16th St., Wheeling, WV 26003.
	Planned Activities	The national objective is Low/Mod Clientele Benefit (LMC). The matrix code is 05 - Public Services (General).
13.	Project Name	Police Department – Community Policing
	Target Area	Citywide
	Goals Supported	CD-7 Public Safety
	Needs Addressed	Community Development Priority
	Funding	CDBG: \$10,000
	Description	CDBG funds will be used for the salaries and fringe benefits of two beat patrol officers in low/mod income neighborhoods as part of the City's Community Policing efforts.
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	5,105 people.
	Location Description	C.T. 6, B.G. 1 and 2; C.T. 26, B.G. 1,3 and 4; and C.T. 27, B.G. 1 and 2.
	Planned Activities	The national objective is Low/Mod Area Benefit (LMA). The matrix code is 05I Crime - Awareness/Prevention.
14.	Project Name	Nelson Jordan Center
	Target Area	Citywide
	Goals Supported	CD-3 Public Services

	Needs Addressed	Community Development Priority
	Funding	CDBG: \$33,000
	Description	CDBG funds will be used for operational expenses for this recreational facility in the East Wheeling Neighborhood.
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	100 people.
	Location Description	12th & Jacob Streets, Wheeling, WV, 26003; C.T. 27, B.G. 1.
	Planned Activities	The national objective is Low/Mod Area Benefit (LMA). The matrix code is 05 Public Services (General).
15.	Project Name	East Wheeling Pool Operations
	Target Area	Citywide
	Goals Supported	CD-3 Public Services
	Needs Addressed	Community Development Priority
	Funding	CDBG: \$15,000
	Description	CDBG funds will be used to pay for a portion of the salaries for summer youth employees in the East Wheeling Neighborhood.
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	300 people.
	Location Description	East Wheeling; C.T. 7.

	Planned Activities	The national objective is Low/Mod Area Benefit (LMA). The matrix code is 03F - Parks, Recreational Facilities.
16.	Project Name	HOME Administration
	Target Area	Northern Panhandle HOME Consortium
	Goals Supported	AM-1 Overall Coordination
	Needs Addressed	Administration, Planning, and Management Priority
	Funding	HOME: \$32,557
	Description	HOME funds will be used for the administrative expenses related to the housing programs for the (West Virginia) Northern Panhandle HOME Consortium.
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	1 organization.
	Location Description	Consortium wide.
	Planned Activities	The matrix code is 19A - Admin/Planning Costs of PJ (not part of 5% Admin cap).
17.	Project Name	CHDO Set-Aside
	Target Area	Northern Panhandle HOME Consortium
	Goals Supported	HS-2 Housing Construction/Rehabilitation
	Needs Addressed	Housing Priority
	Funding	HOME: \$48,836
	Description	HOME funds will be set aside to fund an eligible Community Housing Development Organization (CHDO) housing project. This amount equates to 15% of the HOME Program entitlement awarded to

		the (West Virginia) Northern Panhandle HOME Consortium for FY 2018. Funds to be used for construction or rehabilitation of affordable housing.
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	1 Organization.
	Location Description	Consortium wide.
	Planned Activities	The national objective is Low/Mod Housing Benefit (LMH). The matrix code is 12 - Construction of Housing.
18.	Project Name	Northern Panhandle HOME Consortium - First Time Homebuyer Program
	Target Area	Northern Panhandle HOME Consortium
	Goals Supported	HS-1 Homeownership
	Needs Addressed	Housing Priority
	Funding	HOME: \$244,178
	Description	HOME funds will be used to provide deferred, forgivable loans to qualified first time homebuyers who require downpayment and closing cost assistance with their purchase and who wish to purchase a house within the Northern Panhandle HOME Consortium Area, which consists of the City of Wheeling, the City of Weirton, and Hancock, Brooke, Ohio, and Marshall Counties. The \$244,178 for the First Time Homebuyer Program will be awarded on a first come, first served basis to eligible homebuyers in the six (6) jurisdictions.
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	24 Households.
	Location Description	Consortium wide.

Planned Activities	The national objective is Low/Mod Housing Benefit (LMH). The matrix code is 13 - Direct Homeownership Assistance.
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Table 4 – Project Summary

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AP-50 Geographic Distribution - 91.420, 91.220(f)**Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed**

The following information provides a profile of the population age, and racial/ethnic composition of the City of Wheeling. This information was obtained from the U.S. Census Bureau American Factfinder website, <http://factfinder.census.gov>. The 2012-2016 American Community Survey 5-Year Estimates were used to analyze the social, economic, housing, and general demographic characteristics of the City of Wheeling. The 5-year estimates are the most recent data available for the City. The 2010 U.S. Census data is included where possible.

Population:

- The 2012-2016 American Community Survey 5-Year Estimates report a population of 27,758 people, or a decrease of 3,661 people since the 2000 Census.
- In 2010, the City's male population was 13,297, or 47.9% of the total population and the City's female population was 14,461, or 52.1% of the population.

Age:

- Median age in the City of Wheeling was 45.5 years, compared to 43.2 years in Ohio County and 41.9 years for West Virginia.
- Youth under the age of 18 accounted for 19.0% of the City's population.
- Seniors age 65 or over make up 21.7% of the City's population. This is above Ohio County's percentage of 19.4% of the population and the State's 17.8% of the population.

Race/Ethnicity:

- 92.4% are White
- 7.1% are Black or African American
- 1.2% are Hispanic or Latino

Income Profile:

The Median Family Household Income for a family of four is \$65,700 in the Wheeling, WV-OH Metropolitan Statistical Area, which includes Ohio and Marshall Counties in West Virginia and Belmont County in Ohio, according to HUD's FY 2017 Income Limits. The following is a summary of income statistics for the City of Wheeling alone:

- According to the 2012-2016 American Community Survey, median household income in the City of Wheeling was \$38,082 which was lower than Ohio County (\$41,986) and the State of West Virginia (\$42,644).
- 41.9% of households with earnings received Social Security income.

- 3.3% received public assistance.
- 21.6% received retirement income.
- 43.8% of female-headed households with children under 18 years of age were living in poverty.
- 24.0% of all youth under 18 years of age were living in poverty.

Low/Mod Income Profile:

The low- and moderate-income profile for the City of Wheeling is a measurement of the area’s needs. Wheeling has an overall low- and moderate-income percentage of 37.09%.

Economic Profile:

- 9.1% of the employed civilian population had occupations classified as management, professional, or related.
- 25.8 % of the employed civilian population had occupations classified as sales and office.
- 22.2% were in the service sector.
- The education, health, and social service industry represented 27.3% of those employed.
- 80.9% of workers were considered in private wage and salary workers class.
- 3.6% of workers were considered in the self-employed workers in own not incorporated business.

According to the U.S. Labor Department, the preliminary unemployment rate for Wheeling, WV-OH in February 2018 was 6.8%, compared to a seasonally adjusted preliminary rate of 6.4% for the State of West Virginia, and a national unemployment rate of 4.8%.

Geographic Distribution

Target Area	Percentage of Funds
Citywide	78.13%
Northern Panhandle HOME Consortium	21.87%

Table 5 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

The City of Wheeling has allocated its CDBG funds to those geographic areas whose populations are over 51% low and moderate income. At least 70% of all the City’s CDBG funds that are budgeted for activities will principally benefit low and moderate income persons.

The following guidelines for allocating CDBG and HOME funds will be used by the City for the FY 2018 Program Year:

- The Public Facilities activities are either located in a low- and moderate-income census area or have a low- and moderate-income service area benefit or clientele.
- The public services activities are for social service organizations whose clientele qualify under the presumed benefit category of the regulations or who principally serve low-income persons.
- The First Time Homebuyer Program has an income eligibility criterion; therefore the income requirement restricts funds to low- and moderate-income households throughout the Northern Panhandle HOME Consortium.

The proposed activities under the FY 2018 CDBG Program Year are located in areas with the highest percentages of low- and moderate-income persons and those block groups with a percentage of minority persons above the average for the City of Wheeling.

The HOME funds will be used for administration and for housing projects. The HOME Consortium funds will be allocated to income eligible households to purchase an affordable house. CHDO Set-Aside funds are also reserved for income eligible households. All of the funds will principally benefit low and moderate income persons (100%).

The proposed activities and projects for FY 2018 are located in areas of the City with the highest percentages of low- and moderate-income persons, and those block groups with a higher than average percentage of minority persons. The following census tracts and block groups have at least 51% of the households with low- and moderate-incomes:

- C.T. 3, B.G. 2 (58.89% Low/Mod Population)
- C.T. 4, B.G. 1 (66.07% Low/Mod Population)
- C.T. 5, B.G. 2 (58.14% Low/Mod Population)
- C.T. 6, B.G. 1 & 2 (85.80% and 79.07% Low/Mod Population)
- C.T. 7, B.G. 2 (60.15% Low/Mod Population)
- C.T. 13, B.G. 1 (64.34% Low/Mod Population)
- C.T. 26, B.G. 1,3 & 4 (65.87%, 61.33%, and 77.49% Low/Mod Population)
- C.T. 27, B.G. 1 & 2 (98.36% and 73.81% Low/Mod Population)

Under the FY 2018 CDBG Program, the City of Wheeling will receive a grant in the amount of \$1,162,941. The City will budget \$232,588 for planning and administration. The balance of funds (\$930,353) will be allocated to activities which principally benefit low- and moderate-income persons (100%). The City will not allocate CDBG funds for the removal of slums and blight in FY 2018.

Despite the efforts of the City and social service providers, a number of significant obstacles to meeting underserved needs remain. Because resources are scarce, funding becomes the greatest obstacle. Insufficient funds hinder maintenance and limit the availability of funding to many worthy public service programs, activities, and agencies. Planning and effective use of these limited resources will prove critical in addressing Wheeling's needs and improving the quality of life of its residents. The following obstacles need to be overcome in order to meet underserved needs:

- High unemployment rate and loss of household income
- Lack of decent, safe, and affordable rental housing
- High cost of housing
- Aging population
- Increased number of disabled persons needing housing
- Low wages
- Increased number of vacant and abandoned properties
- Increase in drug and alcohol abuse
- High percentage of households with earnings receive SSI

Discussion

The geographic locations and the public benefit for the FY 2018 CDBG and HOME Activities/Projects are as follows:

- **CD-18-01 Administration** – Citywide
- **CD-18-02 Section 108 Loan Payment** – Low/Mod Jobs Benefit (LMJ)
- **CD-18-03 Fire Truck** – Low/Mod Area Benefit (LMA)
- **CD-18-04 Fencing at Pulaski Playground** – Low/Mod Area Benefit (LMA)
- **CD-18-05 Fulton Playground** – Low/Mod Area Benefit (LMA)
- **CD-18-06 Street Paving** – Low/Mod Clientele Benefit (LMC)
- **CD-18-07 Catholic Charities Center** – Low/Mod Clientele Benefit (LMC)
- **CD-18-08 Family Services** – Low/Mod Clientele Benefit (LMC)
- **CD-18-09 Greater Wheeling Homeless Coalition** – Low/Mod Clientele Benefit (LMC)
- **CD-18-10 Seeing Hand Association** – Low/Mod Clientele Benefit (LMC)
- **CD-18-11 Wheeling Health Right** – Low/Mod Clientele Benefit (LMC)
- **CD-18-12 Human Rights Commission** – Low/Mod Clientele Benefit (LMC)
- **CD-18-13 Police Department - Community Policing** – Low/Mod Area Benefit (LMA)
- **CD-18-14 Nelson Jordan Center** – Low/Mod Area Benefit (LMA)
- **CD-18-15 East Wheeling Pool Operations** – Low/Mod Area Benefit (LMA)
- **HOME-18-16 HOME Administration** – Consortium-wide
- **HOME-18-17 CHDO Set-Aside** – Low/Mod Housing Benefit (LMH)
- **HOME-18-18 Northern Panhandle HOME Consortium - First Time Homebuyer Program** – Low/Mod Housing Benefit (LMH)

Affordable Housing

AP-55 Affordable Housing - 91.420, 91.220(g)

Introduction

The one year goals for affordable housing in the City of Wheeling and the Northern Panhandle HOME Consortium for FY 2018 are as follows:

One Year Goals for the Number of Households to be Supported	
Homeless	0
Non-Homeless	25
Special-Needs	0
Total	25

Table 6 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households to be Supported	
Rental Assistance	0
The Production of New Units	0
Rehab of Existing Units	1
Acquisition of Existing Units	24
Total	25

Table 7 - One Year Goals for Affordable Housing by Support Type

Discussion

During the FY 2018 CDBG program year, the City of Wheeling does not plan to fund any projects that will construct new units, the acquisition of existing units or provide any rental assistance with CDBG funds. All the affordable housing projects are open to the residents of the Consortium and will use HOME funds.

The City of Wheeling will fund the following projects with 2018 HOME funds:

- Northern Panhandle HOME Consortium - First Time Homebuyer Program** – HOME funds will be used to provide deferred, forgivable loans to qualified first time homebuyers who require downpayment and closing cost assistance with their purchase and who wish to purchase a house within the Northern Panhandle HOME Consortium Area, which consists of the City of Wheeling, the City of Weirton, and Hancock, Brooke, Ohio, and Marshall Counties. The \$244,178 for the First Time Homebuyer Program will be awarded on a first come, first served basis to eligible homeowners in the six (6) jurisdictions. The HOME Consortium plans to assist twenty-four (24) households in the Consortium in FY 2018.

- **CHDO Set-Aside** – HOME funds will be set aside to fund an eligible Community Housing Development Organization (CHDO) housing project. This amount equates to 15% of the HOME Program entitlement awarded to the (West Virginia) Northern Panhandle HOME Consortium for FY 2018. The HOME Consortium plans to assist one (1) household in the Consortium in FY 2018.

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AP-60 Public Housing - 91.420, 91.220(h)

Introduction

The Wheeling Housing Authority (WHA) is the only municipal housing authority in Ohio County that is designated to oversee public housing. Wheeling Housing Authority has eight (8) public housing communities located in the City of Wheeling and consisting of a total of 631 public housing assisted units. There is a total of 94 units for family occupancy, 554 units for mixed populations (elderly or disabled), and 73 units for elderly occupancy. The Wheeling Housing Authority has a 96% overall occupancy rate for its housing developments, and a 95% occupancy rate for its tax credit properties with Housing Assistance. There are 239 individuals on the Public Housing waiting list. The Housing Choice Voucher Program has a stable utilization of the available vouchers. The total baseline for Section 8 Housing Vouchers is 569 vouchers, and there are 483 in use. There are 341 individuals on the Housing Choice Voucher waiting list.

Actions planned during the next year to address the needs to public housing

Each year the Wheeling Housing Authority (WHA) receives an allocation of funds from HUD under the Capital Fund Program to undertake physical improvements. In addition, the WHA receives operating subsidies to offset the operating deficits associated with public housing units and to carry out maintenance. The Wheeling Housing Authority will receive \$1,043,086 under their HUD Capital Fund grant for FY 2018 and \$1,593,708 in operating subsidies in FY 2018. These improvements will continue to occur in FY 2018. The Capital Fund Grant allocation for FY 2018 has not yet been released.

Construction on Wheeling Heights Phase II has been completed and leasing of developments in the unit started in February 2018. There are eighteen (18) general occupancy units fourteen (14) public housing assisted units. Currently, 72.22% of units are leased for initial occupancy.

Actions to encourage public housing residents to become more involved in management and participate in homeownership

The Wheeling Housing Authority has an active Resident Advisory Board which provides feedback on the Housing Authority's plans and policies. The Housing Authority also appoints a public housing resident to the Housing Authority Board. Although the Housing Authority does not have a homeownership program, it refers interested tenants to the City of Wheeling for the First Time Homebuyer Program.

The Resident Services Department is important at the Wheeling Housing Authority. The department offers many activities and community services for the residents of the public housing communities. WHA contracts with local social service providers and community agencies to provide recreational and educational programs for their youth and families. They also provide recreational activities and health care service links for the elderly.

Family Self-Sufficiency Program - The Family Self-Sufficiency (FSS) Program is a voluntary program that helps families improve their economic situation, so they don't have to depend on public assistance. Each FSS participant creates a five-year plan that includes employment goals and identifies training and educational needs. A case manager works with the family to identify and secure the services they need to accomplish these goals. Goals can include things like GED attainment, job training, higher education, and employment. The Family Self-Sufficiency (FSS) Program has approximately 24 participants on average per month. The Housing Authority received the FSS Renewal Grant during the FY 2016 program year.

Youth Programs - Educational and recreational activities are available to Wheeling Housing Authority children on-site in partnership with area agencies and organizations. The WHA has a summer youth program for children at the Hildar community.

Senior Programs - Recreational activities and health care service links are available at the elderly high rises, including a weekday lunch program at Garden Park Terrace Apartments in Warwood. The Wheeling Housing Authority received the ROSS Grant - Resident Opportunities and Supportive Services through the U.S. Department of Housing and Urban Development. The goal is to improve the quality of life in their high rises and to link residents with existing services in the community. A coordinator works to help residents get needed social services to maintain their independent living status. The coordinator also works with elected resident councils to plan activities and trips.

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

Wheeling Housing Authority is not designated as "troubled" by HUD and is maintaining their "high performer" status according to HUD guidelines and standard

AP-65 Homeless and Other Special Needs Activities - 91.420, 91.220(i)

Introduction

Since inception in 1995, the Northern Panhandle Continuum of Care (NPCoC) has been a group comprised of local organizations, non-profits, social service providers, and community members working together to develop solutions to homelessness in the Northern Panhandle of West Virginia. The NPCoC's efforts focus on each stage of a homeless person's transition from life on the streets to stable, permanent housing. Since inception, the NPCoC has functioned as a grass-roots, proactive resolution body, as opposed to a fund-seeking entity.

The NPCoC has a total membership of more than 40 organizations, including representation from city governments, local law enforcement, hospitals, faith communities, mental health and substance abuse providers, affordable housing developers, advocates for youth, domestic violence and human trafficking survivors, LGBT populations, Veterans, public school homeless liaisons and street outreach teams. The diverse composition of the group allows members to leverage their unique strengths on behalf of the group's planning process by offering access to a wide array of factual data, expertise and varied perspectives on issues related to homelessness.

The Greater Wheeling Coalition for the Homeless (the Coalition) is the lead agency and administrative body of the NPCoC. As the lead agency, the Coalition is responsible for conducting all federally-required activities and reporting of the NPCoC. The Coalition is responsible for organizing and conducting the annual Point In Time Count of local homeless people, administering the regional Homelessness Management Information System (HMIS) required by state and Federal funding sources, participating in local street outreach efforts, and conducting presentations local community partners in an effort to highlight the services and shelter programs available in the region.

In addition to these responsibilities, the Coalition coordinates monthly Provider Committee meetings of the NPCoC. The Provider Committee is comprised of local provider organizations of homeless services, including emergency shelters, outreach committees, domestic violence providers, youth providers, among others. The Provider Committee utilizes a community-wide list of all known persons experiencing homelessness to prioritize their placement into the best housing option available based on their level of need.

The Provider Committee meetings also offer an opportunity to share best practices and other techniques intended to improve efforts to engage homeless individuals and families. These include review of updates to Federal Regulations and evaluation of progress toward meeting established performance measures, such as reducing recidivism rates and the length of time of homelessness, working with clients and community resources to increase the income of people who are homeless, and achieving physical and mental health stability for people with disabilities or addictions.

While the NPCoC has a total membership of more than 40 organizations, the Coalition is currently the only agency which applies for funding through HUD's Continuum of Care Program. Being a sole applicant

enables the use of CoC-wide in-kind dollar match, which is solidified through the NPCoC Community Strategic Plan to End Homelessness. In March 2018, HUD released the results of the FY 2017 Continuum of Care (CoC) Competition. The projects the NPCoC applied for in FY 2017 CoC Competition will begin this year and will conclude in 2019.

In 2017, two renewal programs submitted to HUD were approved, along with a one-year planning grant. The FY 2017 CoC Competition awarded \$135,796 in renewal funding for the existing Supportive Services Only program, which provides supportive services to homeless people living in emergency shelters and on the street. An additional \$268,033 was awarded to renew the existing Permanent Supportive Housing for People with Disabilities program, which provides 18 beds of residential housing targeted to the chronically homeless. The planning grant was awarded \$19,218 and is used to cover a portion of the costs associated with serving as lead agency for the NPCoC, which includes organization of NPCoC Committee meetings and federal reporting requirements. The FY2018 application process has not yet begun, but the FY2018 awards are projected to have 2019 start dates.

While no new permanent housing programs were added during the last year, the Coalition has consistently exceeded the number of clients expected to be rapidly re-housed through programs such as the state's Emergency Solutions Grant, the state's Housing Opportunities for People With HIV/AIDS, and the U.S. Department of Veterans Affairs' Supportive Services for Veteran Families program. Additionally, the NPCoC applied for additional funding under the FY 2017 CoC Competition to increase the amount of local rapid re-housing assistance, which would have increased access to affordable permanent housing. Despite the ongoing need in this area, this funding request was not approved by HUD.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including: Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

In 2014, the NPCoC held membership meetings to offer individuals and organizations the opportunity to provide comments and feedback to the draft of the NPCoC's five-year strategic plan for the Northern Panhandle of West Virginia. In 2015, the NPCoC formally adopted the NPCoC Community Strategic Plan to End Homelessness, which is a five-year plan detailing the strategies, objectives, and action steps geared to ensuring there is safe, affordable housing for everyone in the region. Specific goals identified for success in outreaching to individuals and families in the community and providing them with an assessment of their individual's needs were included in the NPCoC Community Strategic Plan to End Homelessness as: formalizing committee structures to ensure 100 percent of the region is covered by outreach; and defining the best Coordinated Entry System, covering the entire service area, so a homeless individuals or family can present at any provider using the Homeless Management Information System (HMIS) and is assessed with universal tools.

Based on long-standing experience serving the local homeless population, regular contact with people experiencing homelessness has been identified as one of the most successful methods for ensuring

progress in stability and independence, as well as reducing recidivism. To carry out strategies and action steps listed in the NPCoC Community Strategic Plan to End Homelessness related to outreach, members of the NPCoC have continued to work toward developing regional committees able to provide representation of both the northern and southern regions, which will provide regular updates on all five counties in the Northern Panhandle of West Virginia. By reporting on local needs and progress toward ending homelessness, the NPCoC is taking an active approach to better coordinate services and address unmet needs.

Additionally, the NPCoC has two major groups conducting outreach. The Coalition currently uses a three-pronged approach to outreach, connecting weekly with homeless clients, community partners, and landlords. Coalition case managers and community engagement specialists focus their street outreach efforts on connecting the unsheltered and sheltered homeless population to permanent housing through a referral to Centralized Intake and Assessment. Additionally, the Director of the Ohio County Health Department developed Project HOPE, a medical-based outreach team of nurses, community members, and volunteers who visit identified homeless campsites twice a month in an effort to engage unsheltered homeless persons and provide medical/mental health screenings. During winter months, both outreach teams conduct regular visits to the seasonal Winter Freeze Shelter, operated by Youth Services System in Wheeling. Regular referrals between these outreach groups occur to ensure the homeless population is connected to both their housing and medical needs, and all persons experiencing homelessness are referred to Centralized Intake and Assessment.

In 2017, HUD required CoCs to develop a local Coordinated Entry System to ensure assessments of an individual's needs for homeless services were standardized. In January 2018, formalized policies and procedures of the NPCoC's Coordinated Entry System were approved by the NPCoC Board of Directors. The Coalition is defined as the single access point of the NPCoC's Coordinated Entry System, providing daily Centralized Intake and Assessment with each household in the Northern Panhandle requesting homelessness assistance.

Coalition staff conduct Centralized Intake and Assessment using an HMIS assessment and evidence-based practices to determine the most appropriate program available to meet the needs of each applicant. This includes diversion to family and friends if possible, and screening for placement in local emergency shelters, as well as other supportive services and housing programs. Coalition staff develop Individual Service Plans and Housing Plans, which include assistance with housing search and placement. Prioritization of placement into housing occurs during monthly Provider Committee meetings.

Addressing the emergency shelter and transitional housing needs of homeless persons

Members of the NPCoC include several emergency shelter providers such as the Salvation Army of Wheeling, the YWCA, Northwood Health Systems, Catholic Charities, and Youth Services System's seasonal Winter Freeze Shelter. In addition, the Coalition operates two transitional housing facilities, one for families with children, and one for adults without children. The eight units available in this program

are in high demand and are consistently utilized, with a remarkable rate of effectiveness in helping people to gain the stability needed to achieve and maintain independent housing.

Since Transitional Housing's inception in 2002, only 13% of the households served have returned to homelessness. Despite the successfulness of this project, the State of West Virginia decided to eliminate the funding of all Transitional Housing programs from the Emergency Solutions Grant program in 2014. Additionally, during the FY2015 CoC Competition, the Transitional Housing and HMIS projects both lost funding and are no longer eligible for renewal.

Transitional Housing units remain under covenant through 2020 to be used as housing for the homeless population. Despite these recent funding eliminations in 2014 and 2015, the Coalition has remained dedicated to operating Transitional Housing through community foundation grants and fundraising efforts. The Coalition has found Transitional Housing to be an extremely successful model for helping people to permanently end their homelessness.

The loss of HUD's HMIS funding also represents a significant hardship, as this was the only source of HUD funding for the federally-mandated reporting system, which is a required component of all CoC-, ESG- and VA-funded homeless assistance programs. When the Coalition agreed to switch HMIS providers and join the statewide Mediware Information Systems' HMIS ServicePoint in 2012, state funding agencies agreed to support the increase in HMIS expenses associated with this change. The Emergency Solutions Grant currently provides the Coalition \$28,000 in HMIS funding, which represents an increase from the previous year.

In addition to the Coalition's Emergency Solutions Grant HMIS funding, additional end user organizations of HMIS contribute to the costs of the HMIS system through annual agreements. The NPCoC's HMIS ServicePoint is utilized by two Supportive Services for Veterans Families programs and one Runaway Homeless Youth program. Annual agreements are set forth to support HMIS costs and adhere to the required HMIS component of all CoC-, ESG-, and VA-funded homeless assistance programs.

The Coalition also provides improved access and coverage to communities in the region aside from emergency shelter services and transitional housing by offering temporary rental assistance through the Emergency Solutions Grants and Supportive Services for Veteran Families programs. In addition to utilizing existing housing capacity, these programs allow people to remain in their home community where they are more likely to have the familiarity and support network necessary to reduce the likelihood of returning to homelessness.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

The Coalition has developed twelve diverse supportive services and housing programs to assist people experiencing homelessness make the transition to permanent housing and independent living, including: outreach and engagement; diversion; referrals to emergency shelter; placement in Transitional Housing for families and singles; Permanent Supportive Housing for single adults with disabilities; three distinct rental assistance programs for those at imminent risk or experiencing homelessness; post-housing supportive services; and, most recently, in-house clinical level services with a therapist. These programs and services provide assistance to the homeless population, including those who are chronically homeless, individuals and families, Veterans and their families, and unaccompanied youth.

With access to a diverse group of supportive service, shelter, and housing programs, the Coalition can offer, through the NPCoC's Coordinated Entry System, tailored-housing solutions to meet the needs of individuals and families in ending their homelessness. This system, as evidenced in the NPCoC Community Strategic Plan to End Homelessness, works towards accelerating the process for referrals to housing and exit from emergency shelter or the streets. Provider Committee meetings also assist in reducing the length of time homeless by prioritizing households' placement into the most appropriate housing solution available.

Assisting the homeless population in facilitating access to affordable housing is achieved through the Coalition's outreach of policy of connecting weekly with landlords. The Coalition has a contact list of roughly 60 landlords who are willing to participate in rental assistance programs offered by the Coalition. Additionally, the Coalition assists each household with an Individualized Service Plan and Housing Plan, which include assistance with housing search and placement. Public housing is often the most affordable, long-term housing available for the homeless population.

To prevent individuals and families who were recently homeless from becoming homeless again, the Coalition offers community engagement and post-housing stabilization programs, including the Bureau of Behavioral Health and Human Resources' Community Engagement Specialist program and the state-wide Collaborative Agreements to Benefit Homeless Individuals (CABHI) program. The Coalition's CABHI program focuses on serving individuals who are chronically homeless, Veterans, families and children, and unaccompanied youth. The Coalition's Community Engagement Specialist program is one of three offered in the Northern Panhandle of West Virginia, focused specifically on serving the homeless population. NPCoC members, Northwood Health Systems and Health Ways, also offer the Community Engagement Specialist program, focusing on serving those who have mental health issues, substance use disorders, and co-occurring disorders not experiencing homelessness.

Once housing is secured, the Coalition uses these post-housing programs to ensure people with mental health issues, substance abuse disorders, and co-occurring disorders maintain housing and reduce hospitalization by providing a high level of direct care. This direct care includes case management and community engagement assistance with transportation to medical appointments, monitoring of medication, routine socialization, and connection to all necessary community resources for housing stability.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

Since 2007, members of the NPCoC have regularly reviewed all discharge planning protocols and worked with specific stakeholders, including two local hospitals, to ensure there are adequate procedures for ensuring people who are institutionalized are not discharged and become homeless. According to the West Virginia Division of Health Legislative Rule, hospitals must have a discharge planning process for post-hospital services. Locally, most patients often return to their prior living situation upon discharge from hospitals and health care facilities. However, when Centralized Intake and Assessment identifies recently discharged clients who do not have access to shelter or a support network such as friends and family, Coalition staff contact the hospital discharge planner to learn if an individual plan was developed.

When no discharge plan is in place, or clients are unable to care for themselves, staff provide referral to resources such as personal care homes and assisted living facilities, in addition to direct support, including assistance with an application for public housing, searches for private market housing, and referral to local social service and mainstream benefit providers. Specific destinations for people discharged from health care facilities include private market apartments, the homes of family and friends, or state- and locally-funded housing options.

In lieu of a state plan for clients afflicted with a mental illness, the NPCoC independently addresses discharge planning procedures on a local level through member coordination with comprehensive behavioral health centers in the region. While most mental health patients return to the care of family and friends upon discharge, some clients of state hospitals or diversion facilities lack a support system capable or willing to provide even short-term shelter. The development and implementation of innovative service models, such as Community Engagement Specialists, allow Coalition staff to take an active role in discharge planning, the scheduling of medical appointments, assistance with housing placement, and on-going monitoring and maintenance care. When necessary, Coalition staff contact a mental health liaison, as well as family or friends to make shelter arrangements. Specific destinations when discharged from mental health facilities include: private market rate apartments, family/friends' homes, or state/local-funded housing options such as Northwood Health Systems.

Discussion

The Coalition, Northwood Health Systems and Health Ways, Inc. all use state Behavioral Health funds to provide community engagement services to assist people with a serious mental illness who are frequently hospitalized. By providing targeted assistance to these clients, Community Engagement Specialists help them to maintain stability in the community by providing diversion from hospitalization, or upon release from a healthcare facility. The Coalition strictly focuses their services to homeless people who meet the eligibility for this program. Facilities or other organizations can refer a person to the Coalition for centralized intake and assessment. If the client is not homeless but meets the criteria for care, the other Community Engagement Specialist programs in the NPCoC can provide assistance in order to maintain housing via supportive care and homelessness prevention services.

During Centralized Intake and Assessment, the Coalition uses diversion techniques by asking potential clients to carefully consider whether there are any other housing options available, in order to help them avoid entering the homeless support system. For example, if there a family or a friend who can provide shelter until the person can get back on their feet. Diversion can successfully reduce the number of people who require assistance and reserve the use of scarce shelter resources for those who need them the most.

In addition to helping people avoid entering the shelter system, the Coalition has a modest amount of homelessness prevention assistance available through sources such as the state's Emergency Solutions Grants and the U.S. Department of Veterans Affairs' Supportive Services for Veteran Families programs to assist people who are at imminent risk of becoming homeless. Unfortunately, prevention funding from these sources is extremely limited. As a result, the Coalition uses a high scoring threshold to qualify for this assistance and targets people living in rural areas where no emergency shelter beds are available.

AP-75 Barriers to affordable housing - 91.420, 91.220(j)

Introduction

A review of the City's Zoning Ordinance resulted in recommendations, some of which relate to housing and residential zoning. One recommendation is to revise the nonresidential zoning districts to allow for more mixtures of uses (both within a building and within the district). Another is a recommendation for the City to consider incorporating standards for the clustering of homes or lots, especially in areas designated for conservation development. The plan also recommends incentives for certain innovative development approaches, such as green buildings, and ensuring that sustainable features are allowable in developments, as well as exploring live/work units as alternative housing options that do not fall under the City's existing list of permitted uses, such as garages and cottage homes.

The City of Wheeling codified as Chapter Three, Part Thirteen – Planning and Zoning Code, adopted by Ordinance 12225, and passed April 17, 2001. Recommendations include additions to:

Sub-Part 1323.03 Purpose:

(j) To affirmatively further fair housing in accordance with the Fair Housing Act as amended.

Implementation Strategy #2 outlined in the 2014 Comprehensive Plan for the City of Wheeling was to conduct a review of the City's 2002 Zoning Ordinance. The working group assigned that task has reviewed the recommendations listed above, as well as the findings from the 2014 Comprehensive Plan, and made recommendations on zoning changes to City Council for approval. The City Council has adopted these recommendations.

The City plans to further amend the Planning and Zoning code to simplify the "Reasonable Accommodation" request and review process. The Zoning Working Group meets consistently to identify areas of the code to review for updates.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

The City of Wheeling passed Ordinance 14898 on December 6, 2016, which added and/or amended the following definitions to Sub-Part 1327.02:

Definitions:

Accessible/Accessibility - areas of a building that can be approached, entered and used by individuals with physical impairments.

American with Disabilities Act (ADA) - prohibits discrimination and ensures equal opportunity for persons with disabilities in employment, State and local government services, public accommodations, commercial facilities, and transportation.

Developmentally Disabled - a person with a severe chronic disability that: is attributable to a mental or physical impairment or combination of mental and physical impairments, is manifested before the person attains the age of twenty-two, is likely to continue indefinitely, results in substantial functional limitation in three or more of the following activities of major life activity: self-care, receptive and expressive language, learning, mobility, self-direction, capacity of independent living, economic self-sufficiency, and reflects the person's need for a combination and sequence of special, interdisciplinary, or generic care, treatment, or other services that are of lifelong or extended duration and are individually planned or coordinated.

Disability/Disabled - a physical or mental impairment which substantially limits one or more of such person's major life activities or a record of having such an impairment. This term does not include the illegal use of or addiction to a controlled substance.

Fair Housing Act (FHA) - protects people from discrimination based upon race, color, religion, sex, national origin, disability, or familial status in most housing and housing related transactions.

Family - One or more persons occupying a single dwelling unit, provided that unless all members are related by blood, marriage, or legal adoption, no such family shall contain over three unrelated persons. However, where disability requires, up to 5 unrelated disabled persons living together shall be permitted and considered a family and not a group home. Requests for reasonable accommodations to this requirement can be made to the Board of Zoning Appeals.

Handicap - (1) a physical or mental impairment which substantially limits one or more of such person's major life activities, (2) a record of having such an impairment, or (3) being regarded as having such an impairment, but such term does not include current, illegal use of or addiction to a controlled substance.

Homeless Persons - Individuals and families who lack a fixed, regular, and adequate nighttime residence and includes a subset for an individual who resided in an emergency shelter or a place not meant for human habitation and who is exiting an institution where he or she temporarily resided.

Protected Classes - Demographic categories of persons established by civil rights statutes against whom discrimination is prohibited. This includes race, color, religion, sex, national origin, familial status, and disability.

Visitability - does not offer a completely accessible house, but rather the opportunity for a disabled person to visit the home of a friend without having to be lifted up the stairs, to enjoy a meal and be able to use the first-floor bathroom.

The Ordinance also amended Section 2. Section 1335.12(g) entitled "Residential Districts, Additional Residential Regulations, Group Homes" to read:

Group Homes – Under West Virginia State Law, group homes are an allowable use in all residential districts. A group home shall conform to the area and bulk requirements of the district in which it is proposed.

Discussion

To promote Fair Housing, the City Council proclaimed April as "Fair Housing Month" in 2018 and will continue this practice in the coming years. A copy of the 2018 proclamation is included in the attachments to this Plan. The City will continue to monitor and review public policies for discriminatory practices and/or impacts on housing availability during this program year. In addition to the proclamation, the City has completed the following activities to promote fair housing:

- CHANGE, Inc. offers its Homebuyer Education Class on a monthly basis, throughout the Northern Panhandle HOME Consortium Area. Classes held in Wheeling are offered in various locations throughout Hancock, Brooke, Ohio, and Marshall Counties, and online. These classes are required as part of the West Virginia Northern Panhandle HOME Consortium's First Time Home Buyer Program (FTHB), which assists individuals and families to obtain affordable housing by providing down-payment and closing cost assistance.
- The Wheeling Human Rights Commission (HRC) sponsored six billboards in the City of Wheeling which promoted Fair Housing Month in April 2018.
- The Wheeling Human Rights Commission (HRC) partnered with the Fair Housing Law Center at Southwestern PA Legal Services (SWPALS) through a Fair Housing Education and Outreach Grant from HUD. The HRC committed to providing 33.75 hours of Fair Housing education and outreach in the City of Wheeling in 2018.
- The Wheeling HRC is disseminating the booklet "Tenants and Landlords in West Virginia: Rights and Responsibilities", among other various Fair Housing publications.
- The City of Wheeling Building Inspections office is now disseminating the pamphlet entitled "Before You Build: What you need to know about Fair Housing" to developers of multifamily housing. The Building Inspections Office is also making available the pamphlet entitled "Before You Build: What you need to know about Universal Design" to all contractors applying for building permits.

The City is fostering and maintaining affordable housing through the HOME Program - First Time Homebuyer Program and the CHDO Set-Aside Program. Through its ongoing code enforcement program, the City will ensure that decent, safe and sanitary housing will be available for all residents.

The City is fostering and maintaining affordable housing through the funding of the following activities:

- **Northern Panhandle HOME Consortium - First Time Homebuyer Program** – HOME funds will be used to provide deferred, forgivable loans to qualified first time homebuyers who require

downpayment and closing cost assistance with their purchase and who wish to purchase a house within the Northern Panhandle HOME Consortium Area, which consists of the City of Wheeling, the City of Weirton, and Hancock, Brooke, Ohio, and Marshall Counties. The \$244,178 for the First Time Homebuyer Program will be awarded on a first come, first served basis to eligible homeowners in the six (6) jurisdictions.

- **CHDO Set-Aside** – HOME funds in the amount of \$32,557 will be set aside to fund an eligible Community Housing Development Organization (CHDO) housing project. This amount equates to 15% of the HOME Program entitlement awarded to the (West Virginia) Northern Panhandle HOME Consortium for FY 2018.
- **Human Rights Commission** – CDBG funds will be used for office expenses as related to the HRC's efforts to eliminate discrimination in employment, public accommodations, and housing.

DRAFT

AP-85 Other Actions - 91.420, 91.220(k)

Introduction

The City of Wheeling has developed the following actions planned to: address obstacles to meeting underserved needs, foster and maintain affordable housing, reduce lead-based hazards, reduce the number of poverty-level families, develop institutional structures, and enhance coordination between public and private housing and social service agencies.

Actions planned to address obstacles to meeting underserved needs

Despite efforts made by the City and social service providers, a number of significant obstacles to meeting underserved needs remain. Because resources are scarce, funding becomes the greatest obstacle. Insufficient funds hinder maintenance and limit the availability of funding to the many worthy public service programs, activities, and agencies. Planning and effective use of these limited resources will prove critical in addressing Wheeling's needs and improving the quality of life of its residents. The following obstacles need to be overcome in order to meet underserved needs:

- High unemployment rate and loss of household income
- Lack of decent, sound, and affordable rental housing
- High cost of housing
- Aging population
- Low wages in the service and retail sectors
- Job training programs for the disabled
- Increase in the number of disabled persons needing housing
- Increase in the number of vacant and abandoned properties
- Lack of public transportation
- Increase in drug and alcohol abuse
- Accessibility improvements to properties
- Programs for the youth and the elderly

The City of Wheeling will work to address these obstacles through the agencies and programs to be funded in FY 2018. Some of the activities to address these obstacles include:

- CD-18-02 Section 108 Loan Payment
- CD-18-06 Catholic Charities Center
- CD-18-07 Family Services
- CD-18-08 Greater Wheeling Coalition for the Homeless
- CD-18-09 Seeing Hand Association
- CD-18-10 Soup Kitchen
- CD-18-11 Wheeling Health Right
- CD-18-12 Human Rights Commission
- CD-18-13 Police Department - Community Policing

- CD-18-14 Nelson Jordan Center
- CD-18-15 East Wheeling Pool Operations
- HOME-18-17 CHDO Set-Aside
- HOME-18-18 Northern Panhandle HOME Consortium - First Time Homebuyer Program

Actions planned to foster and maintain affordable housing

The City of Wheeling and the Northern Panhandle HOME Consortium are proposing the following goals and strategies to foster and maintain affordable housing:

- **HS-1 Homeownership** - Assist low- and moderate-income households to become homeowners by providing down payment assistance, closing cost assistance, with the required housing counseling training.
- **HS-2 Housing Construction/Rehabilitation** - Increase the supply of decent, safe, sound, and accessible housing that is affordable to owners and renters in the City through new construction and rehabilitation.
- **HS-3 Fair Housing** - Promote fair housing choice through monitoring, education, and outreach.
- **HO-1 Operation/Support** - Assist providers through the Continuum of Care in the operation of housing and support services for the homeless and persons at-risk of becoming homeless.
- **HO-2 Housing** - Support local agencies' efforts to provide emergency shelter, transitional housing, and permanent supportive housing.
- **SN-1 Housing** - Increase the supply of affordable, decent, safe, sound, and accessible housing for the elderly, persons with disabilities, victims of domestic violence, persons with HIV/AIDS, and persons with other special needs through rehabilitation, new construction, and making reasonable accommodations to existing housing.
- **CD-4 Code Enforcement** - Undertake code enforcement activities to maintain the existing housing stock in the City.

The City of Wheeling and the Northern Panhandle HOME Consortium, during the FY 2018 program year propose to fund the following project to foster and maintain affordable housing:

- CD-18-10 Greater Wheeling Coalition for the Homeless
- CD-18-14 Human Rights Commission
- HOME-18-19 CHDO Set-Aside
- HOME-18-20 Northern Panhandle HOME Consortium - First Time Homebuyer Program

Actions planned to reduce lead-based paint hazards

For the City's and the HOME Consortium First Time Homeownership Program, the City and the Consortium members will continue to ensure that:

- Applicants for homeownership assistance receive adequate information about lead based paint requirements.

- Staff properly determines whether proposed projects are exempt from some or all lead based paint requirements.
- A proper visual assessment is performed to identify deteriorated paint in the dwelling unit, any common areas servicing the unit, and exterior surfaces of the building or soils.
- Prior to occupancy, properly qualified personnel perform paint stabilization if necessary, and the dwelling passes a clearance exam in accordance with the standards established in 24 CFR Part 35.
- The home purchaser receives the required lead based paint pamphlet and notices.

If the City or the HOME Consortium members fund any rehabilitation projects, the City and the HOME Consortium members will ensure that:

- Applicants for rehabilitation funding receive the required lead-based paint information and understand their responsibilities.
- Staff properly determines whether proposed projects are exempt from some or all lead based paint safety requirements.
- The level of Federal rehabilitation assistance is properly calculated and the applicable lead based paint requirements determined.
- Properly qualified contractors perform risk management, paint testing, lead hazard reduction, and clearance services when required.
- Required lead hazard reduction work and protective measures are incorporated into project rehabilitation specifications.
- Risk assessment, paint testing, lead hazard reduction, and clearance work are performed in accordance with the applicable standards established in 24 CFR Part 35.
- Required notices regarding lead based paint evaluation, presumption, and hazard reduction are provided to occupants and documented.
- Program documents establish the rental property owner's responsibility to perform and document ongoing lead based paint maintenance activities, when applicable.
- Program staff monitors owner compliance with ongoing lead based paint maintenance activities, when applicable.

Actions planned to reduce the number of poverty-level families

According to the 2012-2016 American Community Survey, 17.8% of the residents of Wheeling are living in poverty, and 31.6% of female-headed households were living in poverty. Of female-headed households with children under the age of 18, 43.8% were living below the poverty level, and of the female-headed households with children under the age of 5, 53.1% are living in poverty. There were 11.2% of all families living in poverty.

The City's anti-poverty strategy is based on attracting a range of businesses and supporting work force development including job-training services for low-income residents. In addition, the City's strategy is to provide supportive services for low income residents.

The City of Wheeling, during FY 2018 program year will fund the following:

- CD-18-07 Catholic Charities Center
- CD-18-08 Family Services
- CD-18-09 Greater Wheeling Coalition for the Homeless
- CD-18-10 Seeing Hand Association
- CD-18-11 Wheeling Health Right

Actions planned to develop institutional structure

Effective implementation of the Five Year Consolidated Plan and Annual Action Plan involves a variety of agencies both in the community and in the region. Coordination and collaboration between agencies is important to ensuring that the needs in the community are addressed. The key agencies that are involved in the implementation of the Plan, as well as additional resources that may be available are described below.

Public Sector:

- ***City of Wheeling*** - The City's Department of Economic and Community Development (DECD) will be responsible for the administration of the City's community development programs, the HOME Investment Partnership Program, and local programs that assist Low/Moderate income residents. The Department's responsibilities will include managing and implementing the City's affordable housing policies, including the Consolidated Plan and related documents. Several other City Departments and Divisions will also be involved, including Planning, Code Enforcement, Public Works, Police, Fire, Recreation, Water, and Sewer.
- ***The Wheeling Housing Authority*** - The Wheeling Housing Authority is one of the primary owners of affordable housing within the community. The Housing Authority also administers the Housing Choice (Section 8) Voucher Program. The City will continue to work in close consultation with the Housing Authority regarding affordable housing issues in Wheeling.

Non-Profit Agencies:

There are several non-profit agencies that serve target income households in the greater Wheeling area. The City will collaborate with these essential service providers. Some of them include:

- Greater Wheeling Coalition for the Homeless
- YWCA Wheeling
- CHANGE, Inc.
- Catholic Charities
- Family Services
- House of the Carpenter
- Wheeling Health Right
- Soup Kitchen of Greater Wheeling, Inc.
- Light House

- Wheeling Human Rights Commission
- Seeing Hands Association
- Northern West Virginia Center for Independent Living

Private Sector:

The private sector is an important collaborator in the services and programs associated with the Consolidated Plan. The private sector brings additional resources and expertise that can be used to supplement existing services or fill gaps in the system. Lenders, affordable housing developers, business and economic development organizations, and private service providers offer a variety of assistance to residents such as health care, small business assistance, home loan programs, and assisted housing, among others. The City will work closely with these agencies to meet Five Year Consolidated Plan goals and objectives. Funds for affordable housing are also provided through the Federal Home Loan Bank of Pittsburgh through its member banks.

Actions planned to enhance coordination between public and private housing and social service agencies

The City of Wheeling is committed to continuing its participation and coordination with the public housing authority and social service agencies. The City solicits applications for CDBG and HOME funds. In addition, the City sends out applications to a list of agencies, organizations, and housing providers that have previously submitted an application or have expressed an interest in submitting an application. The applications are reviewed by the Department of Economic and Community Development and the City Manager to discuss any questions with the applicant. The City provides help and assistance to its public and private agencies that they fund.

Discussion**Monitoring:**

The City of Wheeling's Department of Economic and Community Development will have the primary responsibility for monitoring the City's Five Year Consolidated Plan. The Department of Economic and Community Development will maintain records on the progress toward meeting the goals and compliance with the statutory and regulatory requirements for each activity. The Community Development Department will be responsible for the on-going monitoring of sub-recipients. The Department of Economic and Community Development personnel will make on-site visits to inspect and monitor CDBG funded activities, including visits to sub-recipients.

For each activity authorized under the National Affordable Housing Act, the Department of Economic and Community Development has established fiscal and management procedures that will ensure program compliance and fund accountability. Additionally, the Department of Economic and Community Development will ensure that the reports to the U.S. Department of Housing & Urban Development (HUD) are complete and accurate. The programs are subject to the Single Audit Act.

For projects, other than CDBG funded activities, a similar reporting format will be used to monitor the progress of the Consolidated Plan.

The City of Wheeling will provide citizens with reasonable notice of, and the opportunity to comment on its Annual Action Plan, its performance under previously funded CDBG Program Years, and substantial amendments to the Five Year Consolidated Plan and Annual Action Plans. The City of Wheeling will respond within 15 days in writing to any written complaints or inquiries from citizens in regard to the CDBG Program, its housing strategy, or its CAPER. This is enumerated in its Citizen Participation Plan.

The City of Wheeling and its sub-recipients shall comply with the requirements and standards of 2 CFR Part 225, which is the cost principles for state and local governments and their subrecipients. In addition, the City will have written agreements with each of its subrecipients.

The City will monitor its performance with meeting its goals and objectives with its Five Year Consolidated Plan. It will review its goals on an annual basis in the preparation of its CAPER and will make adjustments to its goals as needed.

The City does not have a timeliness of expenditures problem. The City abides by the Federal cost principles and expenditures.

In the expenditures of the CDBG funds for housing construction or project improvements, the City's inspectors will make periodic on-site inspections to insure compliance with the local housing codes. The City also requires submittal of architectural drawings, a site plan, and specifications for this work. These will be reviewed prior to the issuance of building permits and the distribution of CDBG funds.

Program Specific Requirements

AP-90 Program Specific Requirements - 91.420, 91.220(I)(1,2,4)

Introduction

The City of Wheeling and the Northern Panhandle HOME Consortium receive an annual allocation of CDBG and HOME funds. Since the City receives these Federal allocations, the questions below have been completed, as they are applicable.

Community Development Block Grant Program (CDBG) Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	\$0.00
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan	\$0.00
3. The amount of surplus funds from urban renewal settlements	\$0.00
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan.	\$0.00
5. The amount of income from float-funded activities	\$0.00
Total Program Income	\$0.00

Other CDBG Requirements

1. The amount of urgent need activities	\$0.00
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	100%

**HOME Investment Partnership Program (HOME)
Reference 24 CFR 91.220(l)(2)**

- 1. A description of other forms of investment being used beyond those identified in Section 92.205 is as follows:**

The Northern Panhandle HOME Consortium does not intend to use any other forms of investment other than those described in 24 CFR 92.205(b). Not Applicable.

- 2. A description of the guidelines that will be used for resale or recapture of HOME funds when used for homebuyer activities as required in 24 CFR 92.254, is as follows:**

See Resale/Recapture Policy in the Appendix.

- 3. A description of the guidelines for resale or recapture that ensures the affordability of units acquired with HOME funds? See 24 CFR 92.254(a)(4) are as follows:**

Not Applicable.

- 4. Plans for using HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds along with a description of the refinancing guidelines required that will be used under 24 CFR 92.206(b), are as follows:**

The Northern Panhandle HOME Consortium does not intend to refinance any existing debt for multifamily housing that will be rehabilitated with HOME Funds. Not Applicable.

Discussion

Northern Panhandle HOME Consortium:

The Northern Panhandle HOME Consortium, administered by the City of Wheeling, will receive \$325,571 under FY 2018 HOME funds. Those funds are budgeted as follows:

- **Administration** - \$32,557.00 (10%)
- **CHDO Set-Aside** - \$48,836.00 (15%)
- **First Time Homebuyer Program** - \$244,178.00 (75%)

Total: \$325,571.00

HOME Program Income:

The Northern Panhandle HOME Consortium does not expect to receive any additional HOME program income during this program year.

HOME Match:

The Northern Panhandle HOME Consortium has excess HOME Match funds from previous years in the amount of 1,611,347.46. The Northern Panhandle HOME Consortium will have additional HOME Match from WVHDF bond funds, Federal Home Loan Bank, and other private funds during this program year.

CHDO Organizations:

The Northern Panhandle HOME Consortium currently has two (2) active CHDO organizations, which are: CHANGE, Inc. and the Greater Wheeling Coalition for the Homeless. They are eligible for recertification every time they submit an application for new funding.

CDBG Program Income:

The City of Wheeling does not anticipate that it will receive any Program Income during this program year.

CDBG Percentage:

- Administrative Percentage: 20.00%
- Public Service Percentage: 9.42%
- Low- and Moderate-Income Percentage: 100%
- No Slum and Blight Activities

HOME Percentage:

- Administrative Percentage: 10%
- CHDO Set-Aside: 15%

DRAFT

SF 424 FORM

DRAFT



Application for Federal Assistance SF-424

* 1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	* 2. Type of Application: <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision	* If Revision, select appropriate letter(s): <input type="text"/> * Other (Specify): <input type="text"/>
--	--	--

* 3. Date Received: <input type="text"/>	4. Applicant Identifier: <input type="text"/>
---	--

5a. Federal Entity Identifier: <input type="text"/>	5b. Federal Award Identifier: <input type="text" value="B-18-MC-54-0005"/>
--	---

State Use Only:

6. Date Received by State: <input type="text"/>	7. State Application Identifier: <input type="text"/>
---	---

8. APPLICANT INFORMATION:

* a. Legal Name:

* b. Employer/Taxpayer Identification Number (EIN/TIN): <input type="text" value="55-6000271"/>	* c. Organizational DUNS: <input type="text" value="0845880110000"/>
--	---

d. Address:

* Street1:
Street2:
* City:
County/Parish:
* State:
Province:
* Country:
* Zip / Postal Code:

e. Organizational Unit:

Department Name: <input type="text" value="Economic and Community Devel."/>	Division Name: <input type="text"/>
--	--

f. Name and contact information of person to be contacted on matters involving this application:

Prefix: * First Name:
Middle Name:
* Last Name:
Suffix:

Title:

Organizational Affiliation:

* Telephone Number: <input type="text" value="304-234-3701"/>	Fax Number: <input type="text" value="304-234-3899"/>
---	---

* Email:

Application for Federal Assistance SF-424

*** 9. Type of Applicant 1: Select Applicant Type:**

C: City or Township Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

* Other (specify):

*** 10. Name of Federal Agency:**

U.S. Department of Housing and Urban Development

11. Catalog of Federal Domestic Assistance Number:

14.218

CFDA Title:

Community Development Block Grant (CDBG)/ Entitlement Grant

*** 12. Funding Opportunity Number:**

CPD-18-01

* Title:

Notice CPD-18-01: Guidance on Submitting Consolidated Plans and Annual Action Plans for FY 2018

13. Competition Identification Number:

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

Add Attachment

Delete Attachment

View Attachment

*** 15. Descriptive Title of Applicant's Project:**

FY 2018 Annual Action Plan for the Community Development Block Grant Program.

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

Application for Federal Assistance SF-424

16. Congressional Districts Of:

* a. Applicant

* b. Program/Project

Attach an additional list of Program/Project Congressional Districts if needed.

Add Attachment

Delete Attachment

View Attachment

17. Proposed Project:

* a. Start Date:

* b. End Date:

18. Estimated Funding (\$):

* a. Federal	<input type="text" value="1,162,941.00"/>
* b. Applicant	<input type="text" value="0.00"/>
* c. State	<input type="text" value="0.00"/>
* d. Local	<input type="text" value="0.00"/>
* e. Other	<input type="text" value="0.00"/>
* f. Program Income	<input type="text" value="0.00"/>
* g. TOTAL	<input type="text" value="1,162,941.00"/>

*** 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

a. This application was made available to the State under the Executive Order 12372 Process for review on

b. Program is subject to E.O. 12372 but has not been selected by the State for review.

c. Program is not covered by E.O. 12372.

*** 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**

Yes No

If "Yes", provide explanation and attach

Add Attachment

Delete Attachment

View Attachment

21. *By signing this application, I certify (1) to the statements contained in the list of certifications and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)**

** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix: * First Name:

Middle Name:

* Last Name:

Suffix:

* Title:

* Telephone Number:

Fax Number:

* Email:

* Signature of Authorized Representative:

* Date Signed:

Application for Federal Assistance SF-424

* 1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	* 2. Type of Application: <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision	* If Revision, select appropriate letter(s): <input type="text"/> * Other (Specify): <input type="text"/>
--	--	--

* 3. Date Received: <input type="text"/>	4. Applicant Identifier: <input type="text"/>
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5a. Federal Entity Identifier: <input type="text"/>	5b. Federal Award Identifier: <input type="text" value="M-18-DC-54-0204"/>
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State Use Only:

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* a. Legal Name:

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e. Organizational Unit:

Department Name: <input type="text" value="Economic and Community Devel."/>	Division Name: <input type="text"/>
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* Email:

Application for Federal Assistance SF-424

*** 9. Type of Applicant 1: Select Applicant Type:**

C: City or Township Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

* Other (specify):

*** 10. Name of Federal Agency:**

U.S. Department of Housing and Urban Development

11. Catalog of Federal Domestic Assistance Number:

14.239

CFDA Title:

HOME Investment Partnerships (HOME) Program

*** 12. Funding Opportunity Number:**

CPD-18-01

* Title:

Notice CPD-18-01: Guidance on Submitting Consolidated Plans and Annual Action Plans for FY 2018

13. Competition Identification Number:

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

Add Attachment

Delete Attachment

View Attachment

*** 15. Descriptive Title of Applicant's Project:**

FY 2018 Annual Action Plan for the HOME Investment Partnerships (HOME) Program

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

Application for Federal Assistance SF-424

16. Congressional Districts Of:

* a. Applicant

* b. Program/Project

Attach an additional list of Program/Project Congressional Districts if needed.

Add Attachment

Delete Attachment

View Attachment

17. Proposed Project:

* a. Start Date:

* b. End Date:

18. Estimated Funding (\$):

* a. Federal	<input type="text" value="325,571.00"/>
* b. Applicant	<input type="text" value="0.00"/>
* c. State	<input type="text" value="0.00"/>
* d. Local	<input type="text" value="0.00"/>
* e. Other	<input type="text" value="0.00"/>
* f. Program Income	<input type="text" value="0.00"/>
* g. TOTAL	<input type="text" value="325,571.00"/>

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Yes No

If "Yes", provide explanation and attach

Add Attachment

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21. *By signing this application, I certify (1) to the statements contained in the list of certifications and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)**

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Prefix: * First Name:

Middle Name:

* Last Name:

Suffix:

* Title:

* Telephone Number: Fax Number:

* Email:

* Signature of Authorized Representative:

* Date Signed:

ASSURANCES - CONSTRUCTION PROGRAMS

OMB Number: 4040-0009
 Expiration Date: 01/31/2019

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0042), Washington, DC 20503.

PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant:, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards of merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
10. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681 1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333) regarding labor standards for federally-assisted construction subagreements.
14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
16. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
17. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq).
18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
20. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL 	TITLE City Manager
APPLICANT ORGANIZATION City of Wheeling	DATE SUBMITTED 07/03/2018

CERTIFICATIONS

DRAFT



CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

Affirmatively Further Fair Housing --The jurisdiction will affirmatively further fair housing.

Uniform Relocation Act and Anti-displacement and Relocation Plan -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, (42 U.S.C. 4601-4655) and implementing regulations at 49 CFR Part 24. It has in effect and is following a residential anti-displacement and relocation assistance plan required under 24 CFR Part 42 in connection with any activity assisted with funding under the Community Development Block Grant or HOME programs.

Anti-Lobbying --To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

Authority of Jurisdiction --The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

Consistency with plan --The housing activities to be undertaken with Community Development Block Grant, HOME, Emergency Solutions Grant, and Housing Opportunities for Persons With AIDS funds are consistent with the strategic plan in the jurisdiction's consolidated plan.

Section 3 -- It will comply with section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u) and implementing regulations at 24 CFR Part 135.

Signature of Authorized Official

07/03/2018
Date

City Manager
Title

Specific Community Development Block Grant Certifications

The Entitlement Community certifies that:

Citizen Participation -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

Community Development Plan -- Its consolidated plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that have been developed in accordance with the primary objective of the CDBG program (i.e., the development of viable urban communities, by providing decent housing and expanding economic opportunities, primarily for persons of low and moderate income) and requirements of 24 CFR Parts 91 and 570.

Following a Plan -- It is following a current consolidated plan that has been approved by HUD.

Use of Funds -- It has complied with the following criteria:

1. Maximum Feasible Priority. With respect to activities expected to be assisted with CDBG funds, it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low- and moderate-income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include CDBG-assisted activities which the grantee certifies are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available (see Optional CDBG Certification).

2. Overall Benefit. The aggregate use of CDBG funds, including Section 108 guaranteed loans, during program years 2018, 2019, and 2020 [a period specified by the grantee of one, two, or three specific consecutive program years], shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period.

3. Special Assessments. It will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108 loan guaranteed funds, by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

In addition, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

Excessive Force -- It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction.

Compliance with Anti-discrimination laws -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d) and the Fair Housing Act (42 U.S.C. 3601-3619) and implementing regulations.

Lead-Based Paint -- Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, Subparts A, B, J, K and R.

Compliance with Laws -- It will comply with applicable laws.

Signature of Authorized Official

07/03/2018
Date

City Manager
Title

DRAFT

Specific HOME Certifications

The HOME participating jurisdiction certifies that:

Tenant Based Rental Assistance -- If it plans to provide tenant-based rental assistance, the tenant-based rental assistance is an essential element of its consolidated plan.

Eligible Activities and Costs -- It is using and will use HOME funds for eligible activities and costs, as described in 24 CFR §§92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in §92.214.

Subsidy layering -- Before committing any funds to a project, it will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing;

Signature of Authorized Official

07/03/2018
Date

City Manager
Title

DRAFT

APPENDIX TO CERTIFICATIONS

INSTRUCTIONS CONCERNING LOBBYING CERTIFICATION:

Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

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RESOLUTION

DRAFT



**A RESOLUTION OF THE COUNCIL OF THE CITY OF WHEELING
APPROVING THE FISCAL YEAR 2018 COMMUNITY DEVELOPMENT
BLOCK GRANT (CDBG) AND HOME INVESTMENT PARTNERSHIPS
(HOME) PROGRAMS, AND AUTHORIZING THE FILING OF THE
FY 2018 ANNUAL ACTION PLAN WITH THE U.S. DEPARTMENT OF
HOUSING AND URBAN DEVELOPMENT (HUD).**

WHEREAS, under Title I of the Housing and Community Development Act of 1974, as amended, the Secretary of the U.S. Department of Housing and Urban Development is authorized to extend financial assistance to communities in the prevention or elimination of slums or urban blight, or activities which will benefit low- and moderate-income persons, or other urgent community development needs; and

WHEREAS, under the HOME Investment Partnerships Program created by the National Affordable Housing Act of 1990, as amended, the Secretary of HUD is authorized to extend financial assistance to participating jurisdictions to expand the supply of decent, safe, sanitary, and affordable housing; and

WHEREAS, the City of Wheeling in cooperation with the City of Weirton and the Counties of Ohio, Marshall, Brooke, and Hancock, WV have joined together to form the Northern Panhandle HOME Consortium and the City of Wheeling was designated as the Representative Member to apply for funds as a participating jurisdiction; and

WHEREAS, the U.S. Department of Housing and Urban Development has advised the City of Wheeling that under Fiscal Year 2017, the City is eligible to apply for an entitlement grant under the Community Development Block Grant (CDBG) Program in the amount of \$1,162,941, and \$325,571 under the HOME Investment Partnerships Program (HOME); and

WHEREAS, the City of Wheeling's Department of Economic and Community Development has prepared a FY 2018 Annual Action Plan, which proposes how the entitlement grant funds will be expended to address the housing and community development needs identified in the City's Five Year Consolidated Plan; and

WHEREAS, a draft of the FY 2018 Annual Action Plan was on public display from Friday, June 1, 2018 through Monday, July 2, 2018, and the City held a series of public meetings and hearings on the said Plan, and the comments of various agencies, groups, and citizens were taken into consideration in the preparation of the final document.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WHEELING, OHIO COUNTY, WEST VIRGINIA, AS FOLLOWS:

SECTION 1. That FY 2018 Annual Action Plan for the FY 2018 CDBG and HOME Programs is hereby in all respects APPROVED.

SECTION 2. That the City is COGNIZANT of the conditions that are imposed in the undertaking and carrying out of the Community Development Block Grant (CDBG) and HOME Investment Partnerships (HOME) Programs with Federal financial assistance, including those relating to (a) the relocation of site occupants, (b) the prohibition of discrimination because of race, color, age, religion, sex, disability, familial status, or national origin, and (c) other assurances as set forth under the certifications.

SECTION 3. That the City Manager, on behalf of the City of Wheeling, West Virginia, is AUTHORIZED to file an Application for financial assistance with the U.S. Department of Housing and Urban Development which has indicated its willingness to make available funds to carry out the CDBG Program in the amount of \$1,162,941; and the HOME Program in the amount of \$325,571; and is further AUTHORIZED to act as the representative of the City of Wheeling to sign any and all documents in regard to these programs.

SECTION 4. That the City Manager, on behalf the City of Wheeling, West Virginia, is AUTHORIZED to provide assurances and/or certifications as required by the Housing and Community Development Act of 1974, as amended; and any other supplemental or revised data which the U.S. Department of Housing and Urban Development may request in review of the City's Application.

ADOPTED INTO A RESOLUTION THIS 3rd DAY OF AUGUST 2018 BY THE COUNCIL OF THE CITY OF WHEELING, WEST VIRGINIA.

IN WITNESS WHEREOF, I, Glenn F. Elliott, Jr., Mayor of the City of Wheeling, West Virginia have hereunto set my hand and caused the official seal of the City of Wheeling to be affixed this 3rd day of August 2018.

Glenn F. Elliott, Jr., Mayor

RESALE - RECAPTURE POLICY

DRAFT



Northern Panhandle HOME Consortium *Resale/Recapture Policy*

The Northern Panhandle HOME Consortium's Resale/Recapture Policy for Homeownership Activities is based on the HOME Program rules found in 24 CFR Part 92 and HUD Notice CPD 12-003.

The issue of resale/recapture arises when a homeowner that received homebuyer assistance under the HOME Program decides to sell the property. If the property is sold after the period of affordability has expired, there are no restrictions in terms of resale or recapture of HOME funds that apply to such a transaction. However, if the sale occurs before the period of affordability has expired, certain regulatory limitations apply.

- The regulations at 24 CFR 92.254(a)(5) give the participating jurisdiction two broad options relative to the treatment of properties that are sold before the period of affordability has expired:
 - The owner that received HOME assistance must sell the home to a low income family that will use the property as their principal residence, or
 - The participating jurisdiction must recapture some or all of the HOME investment that was initially extended to the homebuyer.

- It is the policy of the Consortium, wherever possible, to recapture the appropriate amount of the HOME investment. The Consortium will not use the "resale" provision which restricts the sale to a qualified low-income family. Since the Consortium is not using the "resale" provision, there is no need for a definition of "fair return on investment." The guidelines for recapture for the homebuyer program that the members of the Consortium have established are as follows:
 - The Consortium requires that a deed of trust will be placed on the property in its favor for the full amount of the HOME investment.
 - Upon sale or transfer of the home by the HOME assisted household, before the period of affordability expires, the Consortium will make every effort to recapture its pro rata share of the HOME investment from the net proceeds of the sale.
 - The Consortium will determine the net proceeds by subtracting loan repayments and closing costs from the gross sale price of the home.
 - The Consortium will allow the homeowner to recover the amount of the homeowner's investment in the property, which includes the down payment, principal payments, and the amount of any capital improvements made by the homeowner, from the net proceeds.
 - After calculating the amounts above, if the net proceeds are not sufficient to recapture the full HOME investment, the HOME investment amount may be reduced prorated based on the time the homeowner has owned and occupied the property measured against the required affordability period (5, 10, or 15 years).
 - If the net proceeds are not sufficient to recapture the full HOME investment, the homeowner may not recover more than the amount of the homeowner's down payment, principal payments, and any capital improvement investment.
 - The Consortium will use HOME funds that are recaptured to assist other income eligible homebuyers.

- ❑ In the event the mortgaged property is sold or otherwise transferred prior to the expiration of five (5) years from the date of the initial sale, then the pro rata share of the net proceeds from the sale or transfer shall be paid to the City of Wheeling (The Lead Agency for the administration of the Northern Panhandle HOME Consortium).
- ❑ The HOME Consortium may reduce the amount of the direct HOME subsidy on a pro rata basis for the time the homebuyer has owned and occupied the house, measured against the required affordability period.
- ❑ The resulting ratio would be used to determine how much of the direct HOME subsidy the Consortium would recapture. The pro rata amount recaptured by the Consortium cannot exceed what is available from net proceeds.

$$\frac{\text{Number of Years Homebuyer Occupied the Home}}{\text{Number of Years Period of Affordability}} \times \text{Total Direct HOME Subsidy} = \text{Recapture Amount}$$

- ❑ The total amount payable by borrower under the preceding paragraphs shall never exceed the face amount of the note.
- ❑ To the extent that the net proceeds are less than the outstanding principal balance of the note, the remainder shall be forgiven.
- ❑ Shared Net Proceeds. If the net proceeds are not sufficient to recapture the full HOME investment [or a reduced amount as provided for in CFR Sub-Part 92.254 (a)(5)(ii)(A)(2)] and enable the homeowner to recover the amount of his/her down payment and any capital improvement investment made by the owner since the purchase, the Consortium may share the net proceeds. The net proceeds are the sales price minus loan repayment (other than HOME funds) and closing costs. The net proceeds may be divided proportionally as set forth in the following mathematical formulas:

$$\frac{\text{Direct HOME Subsidy Amount}}{\text{HOME Subsidy} + \text{Homeowner Investment}} \times \text{Net Proceeds} = \text{HOME Recapture Amount}$$

$$\frac{\text{Homeowner Investment}}{\text{HOME Subsidy} + \text{Homeowner Investment}} \times \text{Net Proceeds} = \text{Amount to Homeowner}$$

FAIR HOUSING

DRAFT



CITY OF WHEELING



CITY COUNTY BUILDING, 1500 CHAPLINE STREET
WHEELING, WEST VIRGINIA 26003

Glenn F. Elliott, Jr.
Mayor

PROCLAMATION

WHEREAS, the Fiftieth Anniversary of the adoption of the Fair Housing Law by the United States Congress will occur during the month of April 2018; and

WHEREAS, the Fair Housing Law prohibits discrimination in the sale, rental or financing of residential housing based on race, color, religion, national origin, sex, disability or familial status; and

WHEREAS, the assistance fair housing legislation renders to citizens in their efforts to gain access to affordable housing is considerable, though perhaps intangible; and

WHEREAS, the commitment and effort of the public and the government must continue to assure such access to fair housing for all Americans; and

WHEREAS, the City of Wheeling historically has proven its support for the concept of, and the right to, fair housing.

NOW, THEREFORE I, Glenn F. Elliott, Jr., Mayor of the City of Wheeling, do hereby proclaim the month of April 2018 as

"FAIR HOUSING MONTH"

in the City of Wheeling, West Virginia, and urge all our citizens to join in our efforts to affirm fair housing opportunities for all people.

IN WITNESS WHEREOF, I have set my hand and caused the seal of the City of Wheeling to be affixed hereto this 17th day of April, 2018.


Glenn F. Elliott, Jr., Mayor

CITIZEN PARTICIPATION

DRAFT



FIRST PUBLIC HEARING

DRAFT





DEPARTMENT OF ECONOMIC AND COMMUNITY DEVELOPMENT

Planning & Zoning: 304.234.3701
CDBG: 304.234.3701
Fax: 304.234.3899

Building Inspection: 304.234.3601
Building Inspection Fax: 304.234.3683
www.wheelingwv.gov

PUBLIC NOTICE

City of Wheeling, West Virginia Community Development Block Grant (CDBG) Program

Non-profit organizations that seek Community Development Block Grant financial assistance for Fiscal Year 2018 (July 1, 2018 to June 30, 2019) may pick up an application form starting **December 11, 2017** at the City of Wheeling's Economic and Community Development (ECD) Department, which is located in the City-County Building, Room 305, 1500 Chapline Street, Wheeling, West Virginia 26003. The ECD Department is open Monday through Friday from 8:30 a.m. to 5 p.m., excluding legal holidays.

Technical assistance in completing the application packet will be made available upon request. The ECD Department can be reached by telephone at 304-234-3701 and by fax at 304-234-3899 and for the hearing impaired at 711.

The deadline date for submitting a funding proposal is
4 p.m. on Friday, February 2, 2018.

PUBLIC HEARING

Home Investment Partnership (HOME) Program
Community Development Block Grant (CDBG) Program

Fiscal Year 2018 Public Hearing

(July 1, 2018 to June 30, 2019)

Sign-In Sheet

January 31, 2018

Name:

Address/Organization:

THERE WAS NO ONE WISHING TO SPEAK

Gary A. Lange
GARY A. LANGE
CDBG SPECIALIST
CITY OF WHEELING, WV

SECOND PUBLIC HEARING

DRAFT



PUBLIC NOTICE

City of Wheeling, WV

The Council of the City of Wheeling, West Virginia will hold a public hearing on **Tuesday, June 19, 2018 at 12 p.m.** within Wheeling City Council Chambers located on the first floor of the City-County Building, 1500 Chapline Street, Wheeling, West Virginia. The purpose for the hearing is to present the City's **Fiscal Year 2018** Annual Action Plan for the use of Community Development Block Grant (CDBG) Program and the Home Investment Partnership (HOME) Program funds. On or before **July 16, 2018** the City intends to submit its **Fiscal Year 2018 Annual Action Plan** in the amount of **\$1,162,941** for the CDBG Program and **\$325,571** for the HOME Program to the U.S. Department of Housing and Urban Development (HUD).

To obtain the view of citizens, public agencies and other interested parties, the City has placed the **Fiscal Year 2018** Annual Action Plan on display for thirty (30) days starting **June 1, 2018 through July 2, 2018** at the following locations:

Ohio County Public Library
52 – 16th Street
Wheeling, West Virginia 26003

Economic and Community Development (ECD) Department
City-County Building, Room 305
1500 Chapline Street
Wheeling, West Virginia 26003

Also, the **Fiscal Year 2018** Annual Action Plan is on display at the City's website: www.wheelingwv.gov.

It is anticipated that at the **July 3, 2018** meeting City Council will adopt via resolution the **Fiscal Year 2018** Annual Action Plan and will authorize the City Manager to enter into an agreement with HUD for **Fiscal Year 2018**.

If the City were to undertake an activity that would result in the displacement of individuals or families, then the City would utilize its policy for minimizing such displacement. Also, the City is responsible for replacing all occupied low- and moderate-income housing units that may be demolished or converted as a result of CDBG funds.

The City Council Chambers are accessible to persons with disabilities. However, if special arrangements are necessary to accommodate citizens in order for them to

participate in the public hearing, please contact the ECD Department at 304-234-3701. Fax: 304-234-3899. For the hearing impaired please call 711.

All interested citizens are encouraged to attend this public hearing and they will be given the opportunity to present oral or written testimony concerning the proposed use of Federal funds under the **Fiscal Year 2018** Annual Action Plan. Written comments may be addressed to Ms. Nancy Prager, Director of the City's Economic and Community (ECD) Department, City-County Building, 1500 Chapline Street, Wheeling, West Virginia 26003 or via Fax: (304) 234-3899. Oral comments may also be made at the public hearing or by calling the ECD Department at (304) 234-3701.

DRAFT

NORTHERN PANHANDLE HOME CONSORTIUM

DRAFT



3/2/18 **NOTICE OF PUBLIC HEARING**

Notice is hereby given that the County of Ohio will conduct a public hearing to discuss the housing needs in the County of Ohio. The U.S. Department of Housing and Urban Development will be providing funds under the HOME Investment Partnerships Program to the Northern Panhandle HOME Consortium. This Consortium consists of the City of Wheeling, the City of Weirton, the County of Brooke, the County of Hancock, the County of Ohio, and the County of Marshall which form the Northern Panhandle of West Virginia.

In accordance with the Federal Regulation (24 CFR Part 91), as a HOME Consortium Member, the County of Ohio is required to conduct a public hearing to discuss local housing needs. A separate public hearing will be held in each of the six (6) member jurisdictions. This hearing will afford the residents of the County of Ohio the opportunity to discuss the need for affordable housing, the current affordable housing resources and programs, a review of eligible program activities, anticipated funding levels for the FY 2018 Program Year, and a time table for publishing the proposed programs and other related matters. Information will also be presented on the Consortium's performance in previous Federal entitlement program years.

The public hearing will be held on Tuesday, March 20, 2018 at 6:00 p.m. in Room 215, Ohio County Commission Board Room, City County Building, 1500 Chapline Street, Wheeling, WV 26003.

All persons and agencies that are interested in the provision of affordable housing to low-moderate income persons and for persons with special needs are invited to attend. The information gathered at this public hearing will be used in the preparation of the FY 2018 HOME Investment Partnerships Program for the Northern Panhandle HOME Consortium.

Persons requiring special accommodations to facilitate participation in the public hearing may call The Ohio County Commission to make such arrangements. The TDD number to make arrangements is (304) 234-3617.

Orphy Klempa, President
Ohio County Commission

OHIO COUNTY COMMISSION
3/20/2018

The Ohio County Commission met in regular session on Tuesday, March 20, 2018 at 6:00 p.m. A moment of silence was observed followed by the Pledge of Allegiance.

Present at the meeting was President Orphy Klempa, Commissioners Randy Wharton, Timothy P. McCormick, Administrator Gregory L. Stewart, Solicitor Don Tennant, and Melissa Thompson, Community Development Specialist for the City of Wheeling.

Commissioner McCormick made a motion to open the public hearing for the Home Consortium. Second by Commissioner Wharton. Motion carried with all voting in favor.

Home Consortium Public Hearing

Melissa Thompson from the City of Wheeling said we are the lead agency for the Northern Panhandle Home Consortium and we actually celebrated twenty years in October of 2017, Ohio County is a part of the Consortium along with Brooke, Hancock, and Marshall along with cities of Wheeling and Weirton. The Consortium receives a HUD grant for the purpose of affordable housing and each year we must hold a public hearing to entertain comments from the citizens on how the funds should be used, we do not have our 2018 budget yet so for planning purposes we use our 2017 allocations which was \$242,636.00, out of that about \$181,000.00 is available to the jurisdictions, these funds have always been used for the first time homebuyer program which provides up to \$10,000.00 to assist with down payments and closing costs to income eligible first time home buyers in the Northern Panhandle, since the programs on set the fund has been able to assist eighty homebuyers through the Ohio County program and the Consortium as a whole has used over eight million dollars to assist nine hundred thirty two home owners. President Klempa asked is there anyone that wishes to speak. Nothing from the audience. Commissioner McCormick made a motion to close the public hearing. Second by Commissioner Wharton. Motion carried with all voting in favor. The Commissioner's thanked Melissa Thompson for all her hard work.

Commissioner McCormick made a motion to approve the minutes from the Tuesday, March 7, 2018 Commission meeting. Second by Commissioner Wharton. Motion carried with all voting in favor.

President Klempa said we are going to skip to the comments section on our agenda for anyone that wishes to speak to the Commission tonight, we have the Moundsville Honor Guard with us this evening. My name is Michael the manager of the Veteran's Honor Guard, our organization solely exists on donations and with the donation we received from Ohio County we have come here tonight to express our appreciation, we do a lot in Ohio County, Italian Festival we were there, the Christmas Parade, fifty two percent of the funerals we conducted were in Ohio County last year, so on behalf of all of us here we want to say thank you. President Klempa said we all should be saying thank you to all of you for what you do, we have a veteran amongst us that we do not thank enough, and we sure do appreciate what you do for our Veterans.

Grants

VOCA-Application- Administrator Stewart said we have three grants for the Commission's consideration tonight, all three are applications. Administrator Stewart said the first one is the VOCA grant, the grant we have had for fifteen years it helps to support a position in the Prosecuting Attorney's office. This year's application for grant funds is in the amount of \$35,898.00, that would require a match of \$8,976.00 for a total of \$44,874.00 those matching funds are currently in the Prosecuting Attorney's budget so if the Commission so approves we will submit the application. Commissioner McCormick made a motion to approve the application. Second by Commissioner Wharton. Motion carried with all voting in favor.

JDP-PRO Application-Administrator Stewart said next we have a grant with the Sheriff's department, it is JDP Pro Officer grant this is our second year, this is an application for grant funds totaling \$280,707.00 It would require a fifteen percent match, five percent in kind, ten percent cash, for a total of \$49,536.00 for a total of \$342,043.00, if the Sheriff wants to add anything to that. Sheriff Howard said this is for the salaries for the PRO's, and some training. Commissioner McCormick made a motion to approve the application. Second by Commissioner Wharton. Motion carried with all voting in favor. Commissioner McCormick asked what happens if we do not get the grant. Sheriff Howard said it only is the salary of two officers, so the extra money is already being paid for.

DARE-PRO Application-Administrator Stewart said the last one is the DARE grant, the grant funds would total \$9,144.00 there is a required match of 15%, \$1,006.14 for a total of \$10,758.00 this is our second year of applying for this program. Sheriff Howard said this is for all the DARE supplies and curriculum. Commissioner McCormick made a motion to approve the application. Second by Commissioner Wharton. Motion carried with all voting in favor.

Zoning

ABCC-Sheetz#650

Administrator Stewart said the first one is for the second Sheetz at the Highlands of course we know that is not in a restricted zone so if the Commission so approves we will send the letter. Commissioner McCormick made a motion to approve the letter for Sheetz. Second by Commissioner Wharton. Motion carried with all voting in favor.

Oglebay-Wildlife Trading Company of New Mexico, Inc.

Administrator Stewart said the other request is for Oglebay. The Wildlife Trading Company of New Mexico, Inc. that operates a retail facility at 465 Lodge Drive as well as 107 Mansion Drive, they are requesting ABCC letters for those spaces also. Commissioner McCormick made a motion to approve the letters for Oglebay. Second by Commissioner Wharton. Motion carried with all voting in favor.

Hotel Tax Request

Administrator Stewart said we have one request tonight for the Helping Heroes. Commissioner McCormick made a motion to approve \$500.00 for the Helping Heroes Event. Second by Commissioner Wharton. Motion carried with all voting in favor.

FY 2018 Budget Approval

Administrator Stewart said you know over the past few weeks we have completed our budget hearings, and by State Code requires our budget be submitted to Charleston by next week so with that you have a copy of the totals for the General County revenues, the Coal severance revenues, and the matching expenses for both, as you can see there in the green column the 2019 budget we are submitting to the State the total is fourteen million nine hundred ninety five dollars, of course we balance those with the appropriate expenditures that are on the expense sheet as well as the coal severance to come in at \$600,000.00 for year at the appropriate expense if the Commission so approves we will send the budget to the State for the fiscal year 2019. Commissioner McCormick made a motion to approve the budget. Second by Commissioner Wharton. Motion carried with all voting in favor.

Sheriff Cruiser Bid

Administrator Stewart said we have a request for new vehicles for the Sheriff's office, they protect us out there 24/7, they are looking to bid out five 2018 Ford Police Interceptors, one 2019 Ford F250, three 2019 Ford F150's and one Ford Transit Passenger Van, if the Commission so approves we will put this out to bid. Commissioner McCormick made a motion to approve the request for vehicles. Second by Commissioner Wharton. Motion carried with all voting in favor.

May 8, 2018 Primary Election

Administrator Stewart said we just have one approval request which is for our Emergency Absentee Commissioner's those folks go out on Election Day to hospitals, and or nursing homes. These two have worked in the past they are Deb Donahue and Joan Hocking, and then we were just notified at Oglebay that we cannot use Oglebay Par Three, we can use the Pine room, and then some dates that are important coming up. Commissioner McCormick made a motion to approve the Emergency Absentee Commissioner's. Second by Commissioner Wharton. Motion carried with all voting in favor. Commissioner McCormick made a motion to approve the precinct location change at Oglebay. Second by Commissioner Wharton. Motion carried with all voting in favor.

Bonds

Administrator Stewart said we have nothing under bonds tonight.

BUDGET REVISIONS

Administrator Stewart said I do not have any tonight.

STAFF REPORTS

Nothing from the board.

BILLS

Administrator Stewart said you have a copy of all the bills as they are up to date. Commissioner McCormick made a motion to pay the bills. Second by Commissioner Wharton. Motion carried with all voting in favor.

EXONERATIONS

Administrator Stewart said you have ten exonerations before you, all ten are credits reducing a tax, all are ten are recommended by the Assessor's office. Commissioner McCormick made a motion to approve the exonerations. Second by Commissioner Wharton. Motion carried with all voting in favor.

COMMISSIONERS COMMENTS


President Klempa asked does anyone from the public wish to speak.

Wendy Elswick made a presentation to the Commissioners. Wendy said I briefly spoke with you after the last meeting in reference to a log cabin that was the original Ohio County Courthouse that was built in the late 1700's. At that time you were not familiar with this and I have put some important information together in your booklet. The building is for sale and the building beside it, I found out that Brown building is the Courthouse and the white building is the jail. My suggestion is that the County purchase them, move them to County property that would be available they be able to use for some future endeavor. She went on to say that other counties have moved structures for Historical purpose, I was hoping that the County may have an interest in this since it was County property and the first Courthouse. The parking at the location is no good, only room for two cars. She showed them pictures. Wendy said the Schramm's had bought it last, but Mr. Schramm has passed away and they want to sell it. I am afraid that it could get demolished if we do nothing about it. When the Schramm's bought it they said they had bought it because they thought it would be torn down, West Liberty seems to not have any interest in it. President Klempa said thank you for everything you have done. It is a lot to digest at once, do you know how long it has been for sale. It would be a huge undertaking for anyone.

President Klempa said the next meetings will be Tuesday, April 3, 2018 and Tuesday, April 17, 2018 at 6:00 p.m. Meeting adjourned.



President, Orphy Klempa



Administrator, Gregory L. Stewart

NOTICE OF PUBLIC HEARING

Notice is hereby given that the County of Marshall will conduct a Public Hearing to discuss the housing needs in the County of Marshall. The U.S. Department of Housing & Urban Development will be providing funds under the HOME Investment Partnerships Program (HOME) to the Northern Panhandle Home Consortium.

This hearing will afford the residents of the County of Marshall the opportunity to discuss the need for affordable housing, the current affordable housing resources and programs, a review of eligible program activities, anticipated funding levels for the FY 2018 Program Year, and a timetable for publishing the proposed programs and other related matters. Information will also be presented on the Consortium's performance in previous Federal entitlement program years.

The Public Hearing will be held on Tuesday, March 20, 2018 at 8:15 a.m. in the Marshall County Commission Chambers, located in the basement of the Marshall County Courthouse on 7th Street in Moundsville, WV 26041.

All persons and agencies, who are interested in the provision of affordable housing for low to moderate income persons and for persons with special needs, are invited to attend. The information gathered at this public hearing will be used in the preparation of the FY 2018 HOME Investment Partnerships Program for the Northern Panhandle HOME Consortium.

Persons requiring special accommodations to facilitate participation in the public hearing may call Betsy Frohnappfel, County Administrator at (304) 845-0482 to make such arrangements. The TDD number to make arrangements is (304) 843-1130.

Robert A. Miller, Jr., President
Marshall County Commission

The Intelligencer, Feb. 28th, 2018

Northern Panhandle HOME Consortium

First Time Homebuyer Program

MARSHALL COUNTY

Northern Panhandle Home Consortium Public Hearing Sign-in Sheet

March 20, 2018

9:15 a.m.

NAME

- | | | | |
|-----|--------------------------|-----|-------|
| 1. | <u>Bob Kady</u> | 15. | _____ |
| 2. | <u>Taylor Faulkowitz</u> | 16. | _____ |
| 3. | <u>Jim Davis</u> | 17. | _____ |
| 4. | <u>JAMES DEGU</u> | 18. | _____ |
| 5. | <u>TAN HART</u> | 19. | _____ |
| 6. | <u>Rhonda Wade</u> | 20. | _____ |
| 7. | <u>Howard Coffey</u> | 21. | _____ |
| 8. | <u>Bob Palmer</u> | 22. | _____ |
| 9. | <u>Karyn Shover</u> | 23. | _____ |
| 10. | <u>Jim Cochran</u> | 24. | _____ |
| 11. | <u>Richard Yarn</u> | 25. | _____ |
| 12. | _____ | 26. | _____ |
| 13. | _____ | 27. | _____ |
| 14. | _____ | 28. | _____ |

MARSHALL COUNTY COMMISSION
MARCH 20, 2018

NOTICE OF REGULAR SESSION

The County Commission of Marshall County, West Virginia convened this day pursuant to the following call: Robert A. Miller, President; Scott G. Varner, Commissioner; John D. Gruzinkas, Commissioner; Jan Pest, County Clerk; Betsy Frohnafel, County Administrator; and Jeanne Shook, Deputy Clerk.

The County Commission of Marshall County, West Virginia will meet in Regular Session at the Courthouse thereof, on Tuesday, March 20, 2018 at 9:00 AM for the following purposes, that is to say:

To Audit Claims

To Act upon Rebates

To consider any other matters which may properly come before the Commission

Called by the President of the Commission with the concurrence of the other two members.

S/Robert A. Miller, President

Posted at the front door of the Courthouse on the 15th day of March, 2018.

S/Jan Pest, County Clerk

MINUTES – On motion of Commissioner Gruzinkas, seconded by Commissioner Varner, the Commission approved the minutes of the Regular Session held March 13, 2018. Motion carried.

COMMISSIONER COMMENTS –

COMMISSIONER GRUZINSKAS attended several Budget meetings; met with DNR Officials for an informational meeting at John Marshall; attended a Grand Vue Park Board meeting; the CASA Steak Fry; and dealt with several phone calls.

COMMISSIONER GRUZINSKAS congratulated the West Virginia Mountaineers.

MARSHALL COUNTY COMMISSION
MARCH 20, 2018

COMMISSIONER VARNER attended the Budget workshops; the CASA Steak Fry; an Airport Authority meeting; and dealt with many phone calls.

COMMISSIONER MILLER attended the Budget workshops; the Dallas VFD Fish Fry; and dealt with constituent concerns.

Note: Jeff Kady invited everyone to a Community Breakfast, Sunday 10:00 a.m. -1:00 p.m. which the McMechen Fire Department is hosting at the Community Center. Proceeds will benefit the reconstruction of the First Church of God.

CORRESPONDENCE –

HELPING HEROES “A NIGHT TO REMEMBER” – The Commission received a letter from Jeremy Harrison, MSW, LICSW, COO, Co-Founder, requesting a donation, in the amount of \$2,500, for the annual fund raiser, “A Night to Remember.” Helping Heroes, A Center for Veteran Resources, assists veteran families in obtaining and/or maintaining stable housing, facilitating therapy groups, and many other things.

On motion of Commissioner Gruzinskas, seconded by Commissioner Varner, the Commission approved a donation, in the amount of \$2,500, for Helping Heroes. Motion carried.

JOHN MARSHALL & CAMERON PROMS – The Commission received letters from Joshua Gary, Advisor-JMHS Class of 2019, and Jack Cain, Cameron High School Principal, requesting a donation, in the amount of \$300 each, to help offset Prom costs for the students.

On motion of Commissioner Gruzinskas, seconded by Commissioner Varner, the Commission approved a donation, in the amount of \$300 each, for John Marshall and Cameron Proms. Motion carried.

FIDUCIARY MATTERS – On motion of Commissioner Gruzinskas, seconded by Commissioner Varner, the Commission approved and accepted the Fiduciary Commissioner's Report on Claims and Recommendations received by J.K. Chase IV, Fiduciary Commissioner, for the Estate of Deborah D. Fox, and the Commission signed the Order. Motion carried.

E-911 ROAD NAMES – Larry D. Newell, E-911 Director, submitted a request for two road names. Wiley Lane is in the Proctor Postal District, starts at Nelson Lane and travels to a dead end. Chance Lane is in the Proctor Postal District. The road starts at Elizabeth Drive and travels to a dead end.

On motion of Commissioner Gruzinskas, seconded by Commissioner Varner, the Commission accepted and approved the road names of Wiley Lane and Chance Lane. Motion carried.

MARSHALL COUNTY COMMISSION
MARCH 20, 2018

MARSHALL COUNTY EMS UPDATES – Betsy Frohnapfel, County Administrator, appeared before the Commission and gave some updates. Two new squads will be here by April 15, 2018. EMS would like to tentatively start the new units in Moundsville, May 15, 2018, if they are ready. EMS will begin hiring the beginning of April.

PETITION FOR APPOINTMENT OF COMMITTEE OF ESTATE – Taylor Frankovitch, Esq., appeared before the Commission. Robert Lee Marciano (aka Robert Mayer), is currently incarcerated and has a share in mineral rights. In order for TH Exploration, LLC, to move forward, the Commission needs to appoint a Committee (attorney) to oversee the Estate of Robert Lee Marciano (aka Robert Mayer), convict.

On motion of Commissioner Gruzinskas, seconded by Commissioner Varner, upon the recommendation of Taylor Frankovitch, Esq., the Commission appointed Mr. Michael Baum, Attorney, to oversee the Estate of Robert Lee Marciano (aka Robert Mayer), convict, and the President was authorized to sign the Order. Motion carried.

PETITION FOR APPOINTMENT OF COMMITTEE OF ESTATE – Taylor Frankovitch, Esq., appeared before the Commission. Jenna Leigh Wade is currently incarcerated and has a share in mineral rights. In order for TH Exploration, LLC, to move forward, the Commission needs to appoint a Committee (attorney) to oversee the Estate of Jenna Leigh Wade, convict.

On motion of Commissioner Gruzinskas, seconded by Commissioner Varner, upon the recommendation of Taylor Frankovitch, Esq., the Commission appointed Mr. Michael Baum, Attorney, to oversee the Estate of Jenna Leigh Wade, convict, and the President was authorized to sign the Order. Motion carried.

NORTHERN PANHANDLE HOME CONSORTIUM – Jennifer Kordack, Program Administrator, Marshall County, appeared before the Commission. Mrs. Kordack stated the First Time Homebuyer Program is designed to provide down payment and closing cost assistance of up to \$10,000 toward the purchase of a home. You must be a first time homebuyer, have a total annual household income that falls at or below the income limit set by HUD based on your household size, and the house you wish to purchase passes the building code inspection. Mrs. Kordack thanked the Commission for continued support.

MOUNTAINEER BOYS STATE PROGRAM - Jim Davis, Director of WV Boys State, informed everyone about the program. Gary Wolfe was also in attendance. James Dague, (aka President Abraham Lincoln,) also spoke to the Commission. This year will be the 81st year at the same location of Jackson's Mill. The program is for boys between their Junior and Senior year of High School with a 3.0 grade point average or higher, and be recommended by their school. Mr. Wolfe is requesting a contribution, in the amount of \$2,000 again this year.

MARSHALL COUNTY COMMISSION
MARCH 20, 2018

On motion of Commissioner Gruzinkas, seconded by Commissioner Varner, a donation of \$2,000 was approved, \$250 each, for four students from each of the High Schools in the County. Motion carried.

2018 PRIMARY ELECTION OFFICIALS AND ALTERNATES – On motion of Commissioner Gruzinkas, seconded by Commissioner Varner, the Commission approved the lists of Election Officials and alternates, submitted by the Democrat and Republican Executive Committees, and authorized any necessary adjustments. Motion carried.

AUTO PULSE MACHINES FOR COUNTY VOLUNTEERS EMS SQUAD - Jeff Kady, President of the Marshall County Firefighters Association, appeared before the Commission requesting funds for Auto Pulse Machines for McMechen, Limestone, and Glen Dale EMS Agencies. The price for each system is \$14,279.55 and Jeff would also like the Commission to reimburse Dallas EMS for the unit they already purchased.

On motion of Commissioner Gruzinkas, seconded by Commissioner Varner, the Commission tabled the request until the next Commission meeting, March 27, 2018. Motion carried.

CLAIMS AUDITED – The Commission, this day, approved the following claims

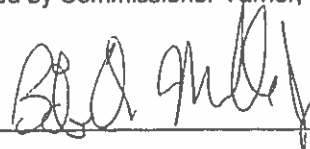
<u>GENERAL COUNTY FUND</u>	\$ 80,228.71
<u>COAL SEVERANCE FUND</u>	18.57
<u>E-911 EMERGENCY FUND</u>	1,026.67

ADJOURNMENT – There being no further business to come before the Commission, on motion of Commissioner Gruzinkas, seconded by Commissioner Varner, the meeting was adjourned. The Commission reconvened.

HOMELAND SECURITY SUB-GRANT – Tom Hart, OEM Director, submitted a WV Homeland Security and Emergency Management Supplemental Sub-Grant Award for approval, in the amount of \$11,561.33.

On motion of Commissioner Gruzinkas, seconded by Commissioner Varner, the Commission award was approved, in the amount of \$11,561.33 and the Commission President was authorized to sign the same. Motion carried.

ADJOURNMENT – There being no further business to come before the Commission, on motion of Commissioner Gruzinkas, seconded by Commissioner Varner, the meeting was adjourned.



PRESIDENT



HANCOCK COUNTY COMMISSION

JEFF DAVIS PRESIDENT
JOE BARNABEI COMMISSIONER
PAUL R. COWEY III COMMISSIONER

RESOLUTION

A RESOLUTION OF THE HANCOCK COUNTY COMMISSION AUTHORIZING PARTICIPATION
IN THE
NORTHERN PANHANDLE HOME CONSORTIUM FOR THE PERIOD OF
July 1, 2018 to June 30, 2019

Whereas, TITLE II of the National Affordable Housing Action of 1990 provides for the creation of the HOME Investment Partnership Program, hereinafter referred to as "HOME" and

Whereas, the HOME regulations promulgated by the U.S. Department of Housing and Urban Development (HUD) under 24 CFR Part 92 authorizes units of general local government to enter into Housing Consortium Cooperation Agreements; and

Whereas, there is still a need throughout the Northern Panhandle of West Virginia to provide affordable housing for the low - and moderate - income residents; and

Whereas, the Hancock County Commission, the City of Wheeling, City of Weirton, County of Brooke, County of Ohio, and County of Marshall, West Virginia have formed a Consortium which has been designated as a Participating Jurisdiction under the HOME Program, thereby entitling the Consortium to an annual funding; and

Whereas, the Hancock County Commission entered into a three (3) year Cooperation Agreement with an annual renewal clause for participation in the Northern Panhandle HOME Consortium; and

Whereas, the U.S. Department of Housing and Urban Development has awarded the Northern Panhandle HOME Consortium a HOME grant in the amount of \$325,571.00 for Fiscal Year 2018; and

Whereas, the Hancock County Commission recognizes the need to obtain funding for affordable housing and has identified the HOME Program as a source of funds to meet this need.

Now, Therefore, Be It Resolved By the Council of the Hancock County Commission that:

1. The Hancock County Commission will continue to cooperate with the City of Weirton, the City of Wheeling, the Counties of Brooke, Ohio and Marshall in a Consortium for participation in the HOME Program.
2. The President of the Hancock County Commission is hereby authorized to enter into a one-year renewal of the Cooperation Agreement for the period of July 1, 2018 to June 30, 2019 with the members which form the Northern Panhandle HOME Consortium.
3. A copy of this resolution is to be submitted in the request to HUD to approve funding of the Northern Panhandle HOME Consortium for the above fiscal year 2018 HOME Investment Partnership Program.

ADOPTED THIS 17th DAY OF MAY, 2018.



Jeff Davis, President



Joe Barnabei, Commissioner



Paul R. Cowey III, Commissioner

ATTEST:



George Foley, County Clerk

RESOLUTION
RESOLUTION OF THE BROOKE COUNTY COMMISSION
AUTHORIZING PARTICIPATION IN THE
NORTHERN PANHANDLE HOME CONSORTIUM
FOR THE PERIOD OF
JULY 1, 2018 THROUGH JUNE 30, 2019

WHEREAS, TITLE II of the National Affordable Housing Act of 1990 provides for the creation of the HOME Investment Partnership Program (hereinafter referred to as ("HOME")), and;

WHEREAS, the HOME REGULATIONS PROMULGATED BY THE U. S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD) under CFR Part 92 authorizes units of general local government to enter into Housing Consortium Cooperation Agreements, and;

WHEREAS there is a need throughout the Northern Panhandle of West Virginia to provide affordable housing for the low-moderate income residents, and;

WHEREAS, Brooke County, the City of Wheeling, City of Weirton, County of Hancock, County of Ohio, and County of Marshall, West Virginia have formed a Consortium which has been designated as a Participating Jurisdiction under the HOME Program, thereby entitling the Consortium to an annual funding, and;

WHEREAS, Brooke County entered into a three (3) year Cooperation Agreement with an annual renewal clause for participation in the Northern Panhandle HOME Consortium, and;

WHEREAS, the U. S. Department of Housing and Urban Development has awarded the Northern Panhandle HOME Consortium a HOME grant in the amount of \$325,571 for Fiscal Year 2018 and;

WHEREAS, Brooke County recognizes the need to obtain funding for affordable housing and has identified the HOME Program as a source of funds to meet this need.

NOW, THEREFORE, BE IT RESOLVED BY THE BROOKE COUNTY COMMISSION THAT:


The Brooke County Commission will continue to cooperate with the City of wheeling, City of Weirton, the Counties of Hancock, Ohio and Marshall in a Consortium for participation in the HOME Program.

The President of the Brooke County Commission is hereby authorized to enter into a one year renewal of the cooperation Agreement for the period of July 1, 2018 to June 30, 2019 with the other members which form the Northern Panhandle HOME Consortium.

A copy of this Resolution is to be submitted in the request to HUD to approve funding of the Northern Panhandle HOME Consortium for the Fiscal year 2018 HOME Investment Partnership Program.

Adopted this 7th day of May, 2018.

BROOKE COUNTY COMMISSION


Timothy R. Ennis, President


Jim Andreozzi, Commissioner


Stacey Wise, Commissioner

TESTE:


Sylvia J. Benzo, Clerk

RESOLUTION

A RESOLUTION OF THE OHIO COUNTY COMMISSION TO AUTHORIZE PARTICIPATION IN THE NORTHERN PANHANDLE HOME CONSORTIUM FOR THE PERIOD OF JULY 1, 2018 TO JUNE 30, 2019.

WHEREAS, TITLE II of the National Affordable Housing Act of 1990 provides for the creation of the HOME Investment Partnership Program (hereinafter referred to as "HOME"); and

WHEREAS, the HOME regulations promulgated by the US Department of Housing and Urban Development (HUD) under 24 CFR Part 92 authorizes units of general local government to enter into Housing Consortium Cooperation Agreements; and

WHEREAS, there is a need throughout the Northern Panhandle of West Virginia to provide affordable housing for the low-and moderate-income residents; and

WHEREAS, the City of Wheeling, City of Weirton, County of Brooke, County of Hancock, County of Ohio, and County of Marshall, West Virginia, have formed a Consortium which has been designated as a Participated Jurisdiction under the HOME Program, thereby entitling the Consortium to an annual funding; and

WHEREAS, Ohio County entered into a three (3) year Cooperation Agreement with an annual renewal clause for participation in the Northern Panhandle HOME Consortium; and

WHEREAS, the US Department of Housing and Urban Development has awarded the Northern Panhandle HOME Consortium a HOME grant in the amount of \$325,571.00 for fiscal year 2018; and

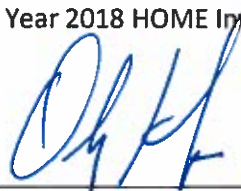
WHEREAS, Ohio County recognizes the need to obtain funding for affordable housing and has identified the HOME Program as a source of funds to meet this need.

NOW, THEREFORE, BE IT RESOLVED BY THE OHIO COUNTY COMMISSION THAT:

1. Ohio County, West Virginia will continue to cooperate with the City of Wheeling, the City of Weirton, the Counties of Brooke, Hancock, Ohio and Marshall in a Consortium for participation in the HOME Program.
2. The Ohio County Commission is hereby authorized to enter into a one-year renewal of the Cooperation Agreement for the period of July 1, 2018 to June 30, 2019 with the other Members, which form the Northern Panhandle HOME Consortium.
3. A copy of this resolution is to be submitted in the request to HUD to approve funding of the Northern Panhandle HOME Consortium for the above Fiscal Year 2018 HOME Investment Partnership Program.

Adopted this 21st day of May 2018.





President, Ohio County Commission

MARSHALL COUNTY COMMISSION

ROBERT A. MILLER, PRESIDENT
SCOTT G. VARNER
JOHN D. GRUZINSKAS

BETSY WILSON FROHNAPFEL, ADMINISTRATOR
JAN PEST, COUNTY CLERK

A RESOLUTION OF THE MARSHALL COUNTY COMMISSION AUTHORIZING PARTICIPATION IN THE NORTHERN PANHANDLE HOME CONSORTIUM FOR THE PERIOD OF JULY 1, 2018 TO JUNE 30, 2019.

WHEREAS, Title II of the National Affordable Housing Act of 1990 provides for the creation of the HOME Investment Partnership Program (hereinafter referred to as "HOME"); and

WHEREAS, the HOME regulations promulgated by the US Department of Housing and Urban Development (HUD) under 24 CFR Part 92 authorizes units of general local government to enter into Housing Consortium Cooperation Agreements; and

WHEREAS, there is a need throughout the West Virginia Northern Panhandle to provide affordable housing for the low and moderate income residents; and

WHEREAS; the City of Wheeling, the City of Weirton, County of Brooke, County of Hancock, County of Ohio and County of Marshall, West Virginia, have formed a consortium, which has been designated as a Participating Jurisdiction under the HOME Program, thereby entitling the Consortium to annual funding; and

WHEREAS, the Marshall County Commission has entered into a three (3) year Cooperation Agreement with an annual renewal clause for participation in the Northern Panhandle HOME Consortium; and

WHEREAS, the US Department of Housing and Urban Development has awarded the Northern Panhandle HOME Consortium a HOME grant in the amount of \$325,571.00 for Fiscal Year 2018; and

WHEREAS, the Marshall County Commission recognizes the need to obtain funding for affordable housing and has identified the HOME Program as a source of funds to meet this need.

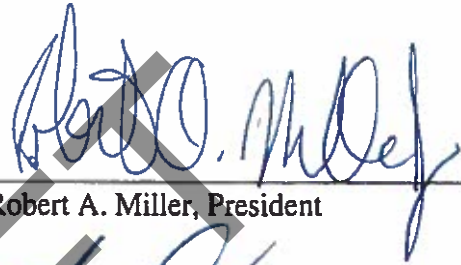
NOW, THEREFORE BE IT RESOLVED by the Marshall County Commission that:

- The County of Marshall will continue to cooperate with the Cities of Wheeling and Weirton and the Counties of Hancock, Brooke, and Ohio and support its continuance of the West Virginia HOME Consortium in the HOME Program.
- The County of Marshall is hereby authorized to enter into a one-year renewal of the cooperation agreement for the period of July 1, 2018 to June 30, 2019 with the other participating members, which form the Northern Panhandle HOME Consortium.

- A copy of this Resolution is to be submitted in the request to HUD to approve funding of the Northern Panhandle HOME Consortium for the above Fiscal Year 2018 HOME Investment Partnership Program.

Signed this 15th Day of May 2018.

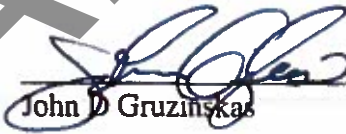
Marshall County Commission by:



Robert A. Miller, President



Scott G. Varper



John D. Gruzinski

Attest:



Jan Pest, County Clerk

DRAFT

CITY OF WHEELING



CITY COUNTY BUILDING, 1500 CHAPLINE STREET
WHEELING, WEST VIRGINIA 26003

Glenn F. Elliott, Jr.
Mayor

RESOLUTION

A RESOLUTION OF THE COUNCIL OF THE CITY OF WHEELING AUTHORIZING PARTICIPATION IN THE NORTHERN PANHANDLE HOME CONSORTIUM FOR THE PERIOD OF JULY 1, 2018 TO JUNE 30, 2019.

WHEREAS, TITLE II of the National Affordable Housing Act of 1990 provides for the creation of the HOME Investment Partnership Program (hereinafter referred to as "HOME"); and

WHEREAS, the HOME regulations promulgated by the U.S. Department of Housing and Urban Development (HUD) under 24 CFR Part 92 authorizes units of general local government to enter into Housing Consortium Cooperation Agreements; and

WHEREAS, there is a need throughout the Northern Panhandle of West Virginia to provide affordable housing for the low- and moderate- income residents; and

WHEREAS, the City of Wheeling, City of Weirton, County of Brooke, County of Hancock, County of Ohio, and County of Marshall, West Virginia, have formed a Consortium which has been designated as a Participating Jurisdiction under the HOME Program, thereby entitling the Consortium to an annual funding; and

WHEREAS, the City of Wheeling entered into a three (3) year Cooperation Agreement with an annual renewal clause for participation in the Northern Panhandle HOME Consortium; and

WHEREAS, the U.S. Department of Housing and Urban Development has awarded the Northern Panhandle HOME Consortium a HOME grant in the amount of \$325,571.00 for Fiscal Year 2018; and

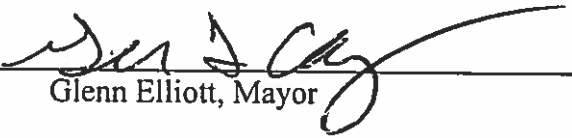
WHEREAS, the City of Wheeling recognizes the need to obtain funding for affordable housing and has identified the HOME Program as a source of funds to meet this need.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE
CITY OF WHEELING THAT:**

1. The City of Wheeling will continue to cooperate with the City of Weirton, the Counties of Brooke, Hancock, Ohio and Marshall in a Consortium for participation in the HOME Program.

2. The City Manager of the City of Wheeling is hereby authorized to enter into a one-year renewal of the Cooperation Agreement for the period of July 1, 2018 to June 30, 2019 with the other Members which form the Northern Panhandle HOME Consortium.
3. A copy of this resolution is to be submitted in the request to HUD to approve funding of the Northern Panhandle HOME Consortium for the above Fiscal Year 2018 HOME Investment Partnership Program.

Adopted this 15th day of May, 2018.



Glenn Elliott, Mayor

DRAFT